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1997

Annual Report of the Town of

# HILLSBOROUGH



**Hillsborough Police Station**  
**Built 1997**

**For the Year Ending December 31, 1997**



1997 ANNUAL REPORT INDEX

1997 Annual Town Meeting Minutes.....85

Audit Report for 1996 .....80

Budget .....13

Building Committee Report .....62

Carolyn Fox Fund .....79

Code Enforcer's Report .....79

Conservation Commission Report .....69

Contoocook River & North Branch.....77

Debt Schedule .....25

Dispatch Report .....55

Expense Statement, Detailed.....32

Financial Report .....17

Fire & Police Station Building Expense Summary .....29

Fire Department Report .....52

Fuller Library Financial Report.....67

Fuller Library Report .....64

Park Board Report .....70

Planning Board Report.....72

Police Department Report .....54

Recycling Facility Expense Report.....30

Rescue Squad Report .....53

Selectman's Report .....5

Solid Waste Committee Report .....61

Special Town Meeting Minutes for May 29, 1997.....91

Special Town Meeting Minutes for September 2, 1997 .....92

Tax Collector's Report .....58

Tax Rate Computation .....23

Town Clerk's Report .....57

Town Officers .....3

Treasurer's Report .....20

Trustees of Trust Funds .....27

Valuation Summary .....24

Visiting Nurse Association Report .....74

Warrant.....7

Water Filtration Project-Final Expense Report.....31

Youth Services Report .....73



## TOWN OFFICERS

### Moderator

Leigh Bosse - 1998

### Selectmen and Assessors

Robert R. Charron, Chairman - 1998

Mildred A. Mooney - 1999

D. Greg Maine- 2000

### Business Administrator

James E. Coffey

### Town Clerk/Tax Collector

Deborah McDonald - 1999

### Town Treasurer

Linda S. Blake - 1998

### Chief of Police

Frank P. Cate

### Fire Chief

Richard R. Ritter

### Youth Services Director

Joy Buzzell

### Highway Foreman

William Goss

### Health Officer

Arthur Stenberg

### Welfare Officer

Gregory Lull

### Fire Warden

Richard R. Ritter

### Supervisors of the Checklist

Phebe E. Galpin, Chairman - 2000

Ruth E. Gauthier - 2002 LeRoy C. Ehmling - 1998

### Trustees of the Fuller Public Library

John Farrar, Chairman - 1998

Kristen Lane - 2000 Stewart Gray - 1999

### Trustee of Trust Funds

Henry E. Woods - 2000



Donald E. Knapton, Jr. - 1998 Shirley Hare - 1999

Auditors  
Plodzik & Sanderson, P.A.

Community Building Advisory Board  
Robert Christenson, Chairman - 1999  
Donald Ager - 1999 Shirley Hare - 2000  
James Marvin - 1998 Vacancy - Library Ex-Officio  
Mildred A. Mooney - Selectman Ex-Officio

Planning Board  
Robert Goode, Chairman - 1998  
Elisabeth Olson - 1998 Jacob Rietsema - 1999  
Geoffrey Browning - 1999 Ervin Lachut - 2000  
Jonathan Gibson - 2000  
Mildred A. Mooney - Selectman Ex-Officio

Park Board  
Allan Kingsbury, Chairman - 1998  
Frances Charron - 1999 Bethany Edwards - 1998  
Vacant - 1999 Ernest Butler - 2000  
James C Bailey, III - 1999 Vacancy - 2000

Conservation Commission  
James McDonough - 1999, Chairman  
Laurel Woolner - 1998 James Collins - 1998  
Ann Ford - 2000 Geoffrey Browning - 2000  
Robert Fowle - 2000 Peter Mellen - 1999

Water/Sewer Commissioners  
Eugene Edwards, Chairman - 1998  
Donald Mellen - 2000 Gary Lamothe - 1999

Zoning Board of Adjustment  
Harvey Chandler, Chairman - 1998  
Edward Lappies - 2000 Robert Hill - 1999  
George Seymour - 1998 Roger Racette - 1999

Historic District Commission  
Richard Withington, Sr., Chairman - 1998  
James Bouchard - 2000  
Jonathan Gibson - 1999  
Elisabeth Olson - Planning Board Ex-Officio  
Robert R. Charron - Selectman Ex-Officio

Cemetery Trustees  
Iris Campbell, Chairman - 1998  
Donald Mellen - 1999 Ernest Butler - 2000

## 1997 SELECTMEN'S REPORT

Nineteen Ninety-seven was a very busy and productive year for the Town of Hillsborough. The voters of Hillsborough approved at their March Town Meeting a request to build a new Police/Dispatch Center and undertake extensive renovations to the existing Police/Fire Building. Also, approved was a request to build a new recycling/co-mingling center adjacent to the Hillsborough Transfer Station. The two committees that worked very hard to prepare and present the proposals have also represented the Town of Hillsborough during the construction phase of these projects. In late December both the Police and Dispatch personnel moved to their new home. An open house will be planned for sometime in early 1998, following the completion of renovations to the existing Police/Fire Building located on Central Street.

It was hoped that our new recycling/co-mingling center would be in operation by the fourth quarter of 1997. Site work commenced in early summer and was completed in the Fall. However, the committee was unsuccessful in obtaining bids to build the new facility. The construction industry was very busy this past year and most contractors had work already scheduled through most of the year. New bids are being solicited and it is hoped that construction will commence in early Spring. Rules and regulations governing the new facility were adopted and approved and will be implemented once the facility is on line. The Board is asking all citizens to prepare and work with the Town to see that the new recycling/co-mingling operation is a success from the beginning. Pamphlets have been prepared and distributed over viewing the new program and how it will be implemented. Additional pamphlets are available at the Transfer Station. The Board reevaluated the job positions and descriptions at the Hillsborough Solid Waste Facility which resulted in personnel changes. The Board wishes to welcome Bill Morris as the Facilities Manager and Bob Lamothe as the Assistant. Bill and Bob will be working together to see that Hillsborough's Solid Waste Facility is run smoothly and efficiently. We encourage those who use the facility to welcome them and work with them to see that this operation is in fact well run and efficient.

The Board would like to not only thank but acknowledge the efforts and tremendous time expended by both the Police/Fire Building and Recycling Committees to see these projects through to a successful completion. Throughout this time they have exhibited patience, understanding and a willingness to work with all who became involved with the development and construction of these facilities. In this year's annual report we have

listed the names of all members who participated on these committees.

The Town's road reclamation program continued with Preston Street, the upper section of Dump Road and Beard Road being completed this year. Our Highway Department continues to perform admirably and the Board is deeply appreciative of their efforts.

To all of Hillsborough's Town Employees we say "Thank You" for your dedication and support of the Town. This was certainly sensed and observed on Wednesday, August 27, 1997, when the Town of Hillsborough participated in Jeremy Charron's funeral. Many Town employees assisted in whatever way possible to assure that the thousands of law enforcement personnel present would be welcomed and looked after. The Town of Hillsborough shined on that day and deserved to be very proud of itself.

As we look forward into 1998, we see projects being completed and new ones being undertaken. To be completed are the recycling/co-mingling center, paving at both the new Police/Dispatch Center and the parking lot at the corner of Central and Myrtle Streets, and landscaping at both the new Police/Dispatch and Fire Station Buildings. The Town of Hillsborough begins implementing the first of several steps to meet landfill closure requirements. The State of New Hampshire begins the construction of Hillsborough's bypass. The first of five construction phases includes the establishment of wet land mitigation on the east end of the project and breaking ground for road and bridge construction at the east end as well. Development of this bypass will go from east to west with a completion date of September 2002.

The Board of Selectmen wishes for all citizens of Hillsborough a Happy and Prosperous New Year.

Respectfully submitted,

Robert R. Charron, Chairman  
Mildred A. Mooney  
D. Greg Maine  
Selectmen of Hillsborough



State of New Hampshire

**TOWN WARRANT**

*To the Inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs:*

You are hereby notified to meet in the Hillsboro-Deering Middle School Auditorium in said Town on Tuesday, the 10th day of March, next, at seven o'clock in the forenoon. Balloting on Article One, election of officers will take place between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Two through Twenty-three will be taken up at 7:30 P.M.

**Article 1.** To choose one Selectman for three years, Moderator for two years, Town Treasurer for one year, Trustee of Trust Funds for three years, Trustee of the Fuller Public Library for three years, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, Supervisor of the Checklist for six years, and all other necessary Town Officers or agents for the ensuing year.  
(To Be Voted On By The Official Ballot)

**Article 2.** To hear the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

**Article 3.** To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000.00) for the reconstruction and resurfacing of Dump Road, River Street, parking areas serving the fire and police stations, and to widen and improve the unpaved portion of Gould Pond Road and its junction with Hummingbird Lane. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 4.** To see if the Town will vote to raise and appropriate the sum of Two Million, Six Hundred and eighty-seven Thousand, Five Hundred and sixty-six Dollars (\$2,687,566.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other

current expenses of the Town; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 5.** To see if the Town will vote to raise and appropriate the sum of Forty-Two Thousand Dollars (\$42,000.00) to be added to the Bridge Capital Reserve Fund, previously established. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 6.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) for the purpose of conducting groundwater testing at the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 7.** To see if the Town will vote to raise and appropriate the sum of Twenty-Six Thousand, One Hundred Dollars (\$26,100.00) for the purpose of beginning the closure engineering for the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 8.** To see if the Town will vote to raise and appropriate the sum of Six Thousand, Five Hundred Dollars (\$6,500.00) for the purpose of purchasing a tract of land on Preston Street from the State of New Hampshire, located opposite Grimes Field and identified as Tax Map 24, Lot 122, or take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 9.** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing tennis courts, and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be placed into the fund. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 10 .** To see if the Town will vote to raise and appropriate the sum of Two Hundred and One Thousand, Two Hundred and ninety-seven Dollars (\$201,297.00) for the purpose of operating the Sewer



Department during 1998; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen and the Water & Sewer Commissioners.**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of Three Hundred and seventy-seven Thousand, Eight Hundred and twenty-one Dollars (\$377,821.00) for the purpose of operating the Water Department during 1998: said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen and the Water & Sewer Commissioners.**

**Article 12.** To see if the Town will vote to raise and appropriate the sum of Thirty-Five Hundred Dollars (\$3,500.00), and to authorize the withdrawal of Thirty-Five Hundred Dollars (\$3,500.00) from the Sewer Reserve Account for the purpose of completing Phase Two of a three-phase program to identify and repair extraneous "clean water infiltration/inflow (I/I)" such as ground water or storm water into the collection system of the Hillsborough Sewer System. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen and the Water & Sewer Commissioners.**

**Article 13.** To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand, Six Hundred Dollars (\$39,600.00), and to authorize the withdrawal of Thirty-Nine Thousand, Six Hundred Dollars (\$39,600.00) from the Sewer Reserve Account, for the purpose of purchasing land on Norton Drive, identified as Tax Map 12, Lot 34, which abuts the current wastewater treatment facility, to provide protection and expansion possibilities, or to take any other action thereto. **Majority vote required. Recommended by the Board of Selectmen and the Water & Sewer Commissioners.**

**Article 14.** To see if the Town will vote to ratify the purchase of land by the Town on May 10, 1994, now incorporated as part of Tax Map 5, Lot 117, used for the Water Filtration Facility approved by 1994 Annual Town meeting, for municipal purposes.

**Article 15.** To see if the municipality will vote to raise and

appropriate the sum of Thirteen Thousand, Three Hundred Dollars (\$13,300.00) for the purpose of computerizing the Fuller Public Library Card Catalog and to authorize the withdrawal of Nine Thousand, Three Hundred Dollars (\$9,300.00) from the Library Computerization Capital Reserve Fund created for that purpose. The balance of Four Thousand Dollars (\$4,000.00) to come from general taxation. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 16.** To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand, One Hundred and Twenty-Five Dollars (\$13,125.00) for the purpose of supporting the literacy program at the Fuller Public Library, known as Project Lift. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or take any other action relating thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 17.** To see if the Town will vote to sell tax deeded property, consisting of about 11.79 acres and identified as Tax Map 6, Lot 80 and Tax Map 13, Lots 204,206-209, 223, 227, 231-248, 262-278, to the Emerald Lake Village District for Six Thousand Dollars (\$6,000.00), or take any other action in relation thereto.

**Article 18.** To see if the Town will vote to authorize the Board of Selectmen to sell the Old Town Barn, identified as Tax Map 23, Lot 117, for Thirty-Five Thousand Dollars (\$35,000.00) for the purpose of being used by the United States Postal Service as part of a new post office facility to be located on Central Street; and to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) for the construction of a storage building to replace the one being sold, or take any other action in relation thereto. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3 **Majority vote required. Recommended by the Board of Selectmen.**

**Article 19.** To see if the Town will vote to accept approximately 2,215 feet of Mary Rowe Drive as a Class V Town Road from Gould Pond Road to the existing Class V portion of Mary Rowe Drive as shown on a plan entitled "Mary Rowe Subdivision," approved by the Hillsborough Planning Board on December 21, 1988, or take any other action in relation thereto.  
**(Submitted by petition)**



**Article 20.** To see if the Town will vote to establish a Heritage Commission, as authorized by RSA 673:4-a and defined by RSA 674:44-a, consisting of five (5) members and two (2) alternates. Three members, and two alternates, to be appointed by the Board of Selectmen, one selectman and one ex-officio member from the Hillsborough Center Historic District Commission, or take any other action in relation thereto.

**Article 21.** To see if the Town will vote to appropriate the sum of not more than \$3,000.00 to plant a 25-foot barrier of fast-growing trees at the end of Myrtle Street Extension, and the town land fill.

**Submitted by petition. Majority vote required. Not recommended by the Board of Selectmen.**

**Article 22.** To see if the Town will vote to direct the Board of Selectmen to appoint a committee to:

1. Review, research and issue informed suggestions and opinions concerning the revisions to Chapter 229 as recently approved or rejected by the voters,

2. Gather reports, testimony, time frames and any other information available regarding the potential probability of State mandated closing of open water sources of potable water due to increased levels of airborne mercury and lead polluting open waters,

3. If the situation described in paragraph 2 seems imminent, identify, research and prepare cost analysis' of other options such as deep wells far in advance of such mandate so the Town may be prepared, and

4. Address any other matters deemed appropriate concerning the Town drinking water and/or waste treatment.

**Submitted by petition.**

**Article 23.** To transact any other business that may legally come before this meeting.

*Given under our hands and seal this 11 th day of February in the year of our Lord, Nineteen Hundred and Ninety-eight.*

Robert R. Charron, Chm.  
Mildred A. Mooney  
D. Greg Maine  
Selectmen of Hillsborough, N.H.

## **TOWN OF HILLSBOROUGH**

### **OFFICE OF SELECTMEN**

We hereby certify that on, or before, February 23, 1998 we have posted a true copy of the within warrant at the Town Clerk's Office, the United States Post Office, Hillsboro-Deering Middle School Auditorium, The Corner Store, Williams Store and the Hillsborough Community Building (Selectmen's Office).

Robert R. Charron, Chm.  
Mildred A. Mooney  
D. Greg Maine  
Selectmen of Hillsborough, N.H.

February 25, 1998

State of New Hampshire  
Hillsborough County

Then personally appeared Robert R. Charron, Mildred A. Mooney and D. Greg Maine and made oath that the above statement is true.

Deborah McDonald  
Town Clerk

# BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year  
Based on Department of Revenue Administration Form MS-6

PURPOSE RSA 31:4	PRIOR YEAR APPROVED	EXPENDITURES PRIOR YEAR	APPROPRIATIONS ENSUING YEAR
<b>GENERAL GOVERNMENT</b>			
Executive	129,209.00	127,503.49	128,416.00
Election & Registration	1,195.00	1,338.30	3,650.00
Audit	7,600.00	7,665.00	7,400.00
Town Clerk & Tax Collector	81,710.00	73,259.81	78,282.00
Revaluation of Property	8,500.00	9,011.90	8,500.00
Legal Expense	7,500.00	8,517.39	7,500.00
Planning & Zoning	8,554.00	5,795.53	16,081.00
Community Building	38,454.00	32,767.32	32,129.00
Fire Station	21,829.00	19,750.08	21,179.00
Pierce Homestead	2,600.00	2,109.33	2,600.00
Police Station	0.00	0.00	24,703.00
Cemeteries	20,500.00	20,338.62	24,950.00
Insurance	94,439.00	86,985.90	86,170.00
Tax Map / Other	4,000.00	2,808.17	3,200.00
<b>PUBLIC SAFETY</b>			
Police	467,964.00	481,100.35	474,303.00
Fire	143,027.00	142,853.78	99,400.00
Code Enforcement	5,713.00	6,967.51	10,886.00
Forest Fire	3,190.00	2,310.77	3,135.00
Emergency Management	5,919.00	7,471.77	6,628.00
Dispatch	158,562.00	153,743.80	179,261.00
Youth Services	32,616.00	31,684.26	34,227.00
<b>HIGHWAYS AND STREETS</b>			
Highways & Streets	347,413.00	352,050.17	381,813.00
Road & Sidewalks	50,000.00	36,090.42	50,000.00
Bridge Mtce.	5,000.00	0.00	5,000.00
Street Lighting	41,463.00	39,144.17	42,242.00
<b>SANITATION</b>			
Transfer Station/Landfill	276,554.00	263,350.56	301,538.00
<b>HEALTH</b>			
Animal Control	10,632.00	10,635.08	11,432.00
Mental Health	4,000.00	4,000.00	4,000.00
Visiting Nurse	12,225.00	12,225.00	12,225.00
<b>WELFARE</b>			
Administration	8,743.00	2,896.86	8,908.00
Direct Assistance	45,375.00	45,847.60	44,250.00



# BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year  
Based on Department of Revenue Administration Form MS-6

PURPOSE RSA 31:4	PRIOR YEAR APPROVED	ACTUAL EXPENDITURES PRIOR YEAR	APPROPRIATIONS ENSUING YEAR
Sub Totals (from page 1)	2,044,486.00	1,990,222.94	2,114,008.00
<b>CULTURE AND RECREATION</b>			
Parks and Recreation	33,021.00	32,142.94	39,281.00
Manahan Park	27,874.00	22,680.18	27,201.00
Library	66,873.00	66,941.91	72,750.00
Library - Literacy Article	10,500.00	10,500.00	13,125.00
Patriotic Purposes	600.00	574.50	600.00
Fireworks	3,500.00	3,500.00	3,500.00
Senior Citizen Activities	5,920.00	4,377.96	6,767.00
<b>CONSERVATION</b>			
Conservation Commission	600.00	600.00	600.00
<b>DEBT SERVICE</b>			
Prin..-Long Term Bonds & Notes	131,082.00	131,081.38	153,152.00
Interest-Long Term Bonds & Notes	147,275.00	141,772.50	215,207.00
Interest on Tan	55,698.00	47,793.26	54,500.00
<b>WATER AND SEWER</b>			
Water	383,230.00	324,667.86	377,821.00
Sewer	186,135.00	188,851.95	201,297.00
<b>CAPITAL OUTLAY</b>			
Land Purchase-Preston Street	0.00	0.00	6,500.00
Land Purchase-Norton Drive	0.00	0.00	39,600.00
Library Computerization	0.00	0.00	13,300.00
Lease Purchase Backhoe	25,735.00	25,735.00	0.00
Recycling Facility	158,854.00	66,550.61	0.00
Police & Fire Station Construction	1,169,980.00	709,857.72	0.00
Storage Building Construction	0.00	0.00	35,000.00
Highway Reconstruction & Paving	120,000.00	108,956.97	120,000.00
Landfill - Water Testing & GPA	0.00	0.00	15,000.00
Landfill - Closure Engineering	0.00	0.00	26,100.00
Sewer Water Infiltration	43,000.00	16,897.29	3,500.00
Myrtle Street Tree Planting	0.00	0.00	3,000.00
Library Computerization Cap.Res.	3,100.00	3,100.00	0.00
Bridge Capital Reserve	45,000.00	45,000.00	42,000.00
Tennis Court Capital Reserve	0.00	0.00	25,000.00
<b>TOTAL PROPOSED APPROPRIATIONS</b>			
	\$4,662,463.00	\$3,941,804.97	\$3,608,809.00
	Less Article(s) not recommended		\$3,000.00
	Less Revenue		\$2,041,333.00
	Amount To Be Raised By Taxes		\$1,564,476.00



# BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year  
Based on Department of Revenue Administration Form MS-6

## SOURCES OF REVENUE

Based on DRA Form MS-4

SOURCE OF REVENUE	REVENUE EST. USED TO SET TAX RATE	ACTUAL REVENUE FOR 1997	ESTIMATED REVENUE 1998
<b>TAXES</b>			
Land Use Change Tax	3,000.00	0.00	0.00
Resident Tax	0.00	0.00	0.00
Yield Taxes	8,500.00	19,292.83	16,000.00
Payment in Lieu of Taxes	9,150.00	8,241.75	8,000.00
Interest & Penalties on Delinquent Taxes	147,000.00	153,081.14	145,000.00
<b>LICENSES, PERMITS AND FEES</b>			
U.C.C. Filings and Certificates	900.00	970.00	900.00
Motor Vehicle Town Tax	440,000.00	400,750.00	395,000.00
Municipal Agent Fees		23,607.00	22,000.00
Building & Sign Permits	8,000.00	5,897.71	5,500.00
Other Licenses Permits and Fees	7,200.00	7,255.95	6,900.00
<b>FROM FEDERAL GOVERNMENT</b>			
Other-COPS Grant			30,000.00
<b>FROM STATE</b>			
Shared Revenue	49,846.00	206,023.86	50,000.00
Rooms & Meals Tax Distribution	49,106.00	49,159.58	49,000.00
Highway Block Grant	111,806.00	111,806.07	108,598.00
Water Pollution Grants		0.00	0.00
Housing and Community Development		2,310.01	2,250.00
State and Fed. Forest Land Reimbursement	2,960.00	2,960.30	2,960.00
Flood Control Reimbursement			0.00
Other	4,000.00	14,263.59	5,000.00
<b>FROM OTHER GOVERNMENT</b>			
Inter-governmental Revenues Windsor Agreement	14,989.00	14,990.00	15,000.00
<b>CHARGES FOR SERVICES</b>			
Income From Departments Other	200,000.00	215,552.37	215,000.00
<b>MISCELLANEOUS REVENUES</b>			
Sale of Town Property	35,000.00	84,559.23	42,000.00
Interest on Investments	57,500.00	84,845.25	55,000.00
Rent of Town Property		35,679.50	35,225.00
Parking fines		1,757.00	1,700.00
Dog Fines		162.00	100.00
Insurance Interest & Dividends		44,728.07	39,430.00
Other	90,000.00	6,161.76	3,252.00

**BUDGET OF THE TOWN OF HILLSBOROUGH**

Appropriations and Estimates of Revenue for the Ensuing Year  
Based on Department of Revenue Administration Form MS-6

<b>INTER-FUND OPERATING TRANSFERS IN</b>			
Special Revenue Fund	218,000.00	34,737.40	44,100.00
Transfer From Capital Reserve	0.00	0.00	9,300.00
Trust & Agency Funds	6,300.00	0.00	5,000.00
Municipal Sewer Department	186,135.00	186,135.00	201,297.00
Municipal Water Department	208,230.00	208,230.00	377,821.00
Proceeds From Long Term	1,281,756.00	1,281,756.00	0.00
Notes and Bonds			
General Fund Balance	425,706.00		459,718.44
Fund Balance Voted From Surplus	0.00		0.00
Fund Balance to be Retained	300,000.00		309,718.44
Fund Bal Remaining to Reduce Taxes	125,706.00	125,706.00	150,000.00
TOTAL REVENUES AND CREDITS	\$3,265,084.00	\$3,330,619.37	\$2,041,333.00

## Financial Report - Town of Hillsborough December 31, 1997

This to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

February 25, 1998

D. Greg Maine, Chairman  
Mildred A. Mooney  
Robert R. Charron  
Selectmen of Hillsborough, New Hampshire

### GENERAL FUND

### ASSETS

CHECKING-BANK OF NH	276,317.01
NH PUBLIC DEPOSIT INVESTMENT POOL	305,032.83
CHECKING-FLEET BANK/BLDG. PROJECT	1,970.35
CITIZENS BANK INVESTMENT ACCOUNT	100,151.93
NH PUBLIC DEPOSIT INVESTMENT POOL-BLDG	458,151.93
CASH BONDS	579.11
PETTY CASH	350.00
PAYROLL	277.98

**TOTAL CASH** **\$1,142,831.14**

TAXES	
PROPERTY TAXES RECEIVABLE	782,346.89
UNREDEEMED RECEIVABLE	854,770.63
OTHER TAXES RECEIVABLE	2,070.59

ALLOWANCE FOR UNCOLLECTIBLE	(150,000.00)
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**TOTAL RECEIVABLE** **\$1,489,188.11**

DUE FROM OTHER FUNDS	1,206.00
DUE FROM WATER RESERVE	0.00
DUE FROM SEWER RESERVE	0.00
DUE FROM TRUST FUNDS	UNKNOWN
DUE FROM COPS GRANT	20,644.10
DUE FROM BLDG. PROJECT (INTEREST)	33,039.65

**TOTAL DUE FROM OTHER FUNDS** **\$53,683.75**

### OTHER ASSETS

PRE-PAID EXPENSES	2,435.00
TAX DEEDED PROPERTY	12,169.87

**TOTAL OTHER ASSETS** **\$14,604.87**

**Financial Report - Town of Hillsborough  
December 31, 1997**

**TOTAL ASSETS** **\$2,700,307.87**

**LIABILITIES**

**LIABILITIES & FUND BALANCE**

OTHER PAYABLE	0.00
ELVD WATER PAYABLE	(12,390.15)
ELVD DISTRICT PAYABLE	0.00
YOUTH SERVICE CONTRIBUTIONS	200.88
FRANKLIN PIERCE RESTORATION	320.80
SCHOOL DISTRICT PAYABLE	1,682,715.17

**TOTAL LIABILITIES** **\$1,670,846.70**

**DUE TO**

DUE TO WATER FUND	0.00
DUE TO SEWER FUND	0.00

**TOTAL DUE TO** **\$0.00**

<b>OTHER LIABILITIES</b>	537.95
CREDIT MEMOS	2,712.19
UNEXPENDED BALANCE. SP. APPR.	552,425.67

**TOTAL OTHER LIABILITIES** **\$555,137.86**

FUND BALANCE	
FUND BALANCE-PREPAID EXPENSES	2,435.00
FUND BALANCE TAX DEEDED PROPERTY	12,169.87
UNRESERVED FUND BALANCE	459,718.44
<b>TOTAL FUND BALANCES</b>	<b>\$474,323.31</b>

**TOTAL LIABILITIES & FUND BALANCE** **\$2,700,307.87**

**WATER RESERVE ACCOUNTS**

CASH-WSI MONEY MARKET ACCOUNT	8,971.15
CASH- NHPDIP INVESTMENT ACCOUNT	247,481.17
PETTY CASH	50.00



**Financial Report - Town of Hillsborough  
December 31, 1997**

ACCOUNTS RECEIVABLE	4,532.99	
<b>TOTAL ASSETS</b>		<b>\$261,035.31</b>

UNEXPENDED BALANCE OF SP. APPROPRIATIO	43,000.00
<b>UNRESERVED BALANCE</b>	<b>218,035.31</b>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$261,035.31</b>
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**SEWER RESERVE ACCOUNTS**

CASH- NHPDIP INVESTMENT ACCOUNT	594,689.85	
PETTY CASH	50.00	
ACCOUNTS RECEIVABLE	(20,856.97)	
<b>TOTAL ASSETS</b>		<b>\$573,882.88</b>

UNEXPENDED BALANCE OF SP. APPROPRIATIO	29,902.83
<b>UNRESERVED BALANCE</b>	<b>543,980.05</b>

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$573,882.88</b>
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# TOWN TREASURER'S REPORT

## Fiscal Year Ended December 31, 1997

### GENERAL FUND

#### OPENING BALANCES

January 1, 1997

CHECKING-BNH	957,493.27
PUBLIC DEPOSIT POOL-G/F	156,882.01
CITIZENS BANK-INVESTMENT	0.00

#### DISBURSEMENTS

CHECKING	12,403,653.30
PUBLIC DEPOSIT POOL	3,195,550.30
CITIZENS BANK-INVESTMENT	0.00

#### RECEIPTS

CHECKING	11,722,477.04
PUBLIC DEPOSIT POOL	3,343,701.12
CITIZENS BANK-INVESTMENT	100,831.82

December 31, 1997

#### CLOSING BALANCES

CHECKING	276,317.01
PUBLIC DEPOSIT POOL	305,032.83
CITIZENS BANK-INVESTMENT	100,831.82
TOTAL	<b>\$682,181.66</b>

### BUILDING PROJECT CHECKING

January 1, 1997

BEGINNING BALANCE	0.00
TRANSFERS IN	700,975.64
TRANSFERS OUT	699,005.29
ENDING BALANCE	<b>December 31, 1997      1,970.35</b>

### BUILDING PROJECT INVESTMENT

(NHPDIP)

January 1, 1997

BEGINNING BALANCE	0.00
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# TOWN TREASURER'S REPORT

## Fiscal Year Ended December 31, 1997

TRANSFERS IN	1,198,019.65	
TRANSFERS OUT	739,867.72	
ENDING BALANCE	December 31, 1997	458,151.93
<b>PAYROLL ACCOUNT</b>		

	<b>January 1, 1997</b>	
BEGINNING BALANCE	263.35	
TRANSFERS IN	817,096.42	
TRANSFERS OUT	817,081.79	
ENDING BALANCE	December 31, 1997	277.98

### YIELD TAX BONDS

	<b>January 1, 1997</b>	
BEGINNING BALANCE	0.00	
DEPOSITS	1,580.55	
RETURN TO OWNER	1,001.44	
ENDING BALANCE	December 31, 1997	579.11

### WATER SYSTEMS IMPROVEMENT

	<b>January 1, 1997</b>	
BEGINNING BALANCE	8,735.05	
INTEREST	236.10	
DISBURSEMENTS	0.00	
ENDING BALANCE	December 31, 1997	8971.15

### WATER FILTRATION PROJECT

	<b>January 1, 1997</b>	
CHECKING ACCOUNT-FLEET BAN	2,099.16	
DEPOSITS	59,206.08	
DISBURSEMENTS	61,305.24	
ENDING BALANCE	December 31, 1997	0.00

	<b>January 1, 1997</b>	
NH PDIP INVESTMENT ACCOUNT	2,961.32	
INTEREST-DEPOSITS	36.91	

# TOWN TREASURER'S REPORT

## Fiscal Year Ended December 31, 1997

DISBURSEMENTS	2,998.23	
ENDING BALANCE	December 31, 1997	0.00

### WATER RESERVE ACCOUNT

	January 1, 1997	
NH PDIP INVESTMENT ACCOUNT	251,116.81	
INCOME	87,072.41	
DISBURSEMENTS	90,708.05	
ENDING BALANCE	December 31, 1997	247,481.17

### SEWER RESERVE ACCOUNT

	January 1, 1997	
NH PDIP INVESTMENT ACCOUNT	476,916.14	
INCOME	120,967.20	
DISBURSEMENTS	3,193.49	
ENDING BALANCE	December 31, 1997	594,689.85

### TRANSFER STATION ACCOUNT

	January 1, 1997	
NH PDIP INVESTMENT ACCOUNT	12,776.80	
INCOME	645.41	
DISBURSEMENTS	13,422.21	
ENDING BALANCE		0.00
	December 31, 1997	

TOTAL CASH IN ACCOUNTS	\$1,994,303.20
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Linda Blake, Town Treasurer



STATEMENT OF TAX RATE SETTING

Appropriations	\$4,662,463.00	<b>Tax Rate</b>
Less: Revenues	(3,265,084.00)	
Less: Shared Revenues	(39,669.00)	
Add: Overlay	39,917.00	
War Service Credits	35,000.00	
<b>Net Town Appropriation</b>	<b>\$1,432,627.00</b>	<b>\$7.07</b>

Due to Regional School	\$4,038,518.00	
Less: Shared Revenue	106,982.00	
<b>Net School Appropriation</b>	<b>\$3,931,536.00</b>	<b>\$19.39</b>

Due to County	\$440,827.00	
Less: Shared Revenue	9,527.00	
<b>Net County Appropriation</b>	<b>\$431,300.00</b>	<b>\$2.13</b>

<b>Combined Tax Rate</b>		<b>\$28.59</b>
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<b>Total Property Taxes Assessed</b>	<b>\$5,795,463.00</b>
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Commitment Analysis

Total Property Taxes Assessed	\$5,795,463.00
Less: War Svc. Credits	(35,000.00)
Add: Village District Comm.	74,584.00
<b>Total Prop. Tax Commitment</b>	<b>\$5,835,047.00</b>

Town

Net Assessed Valuation	Tax Rate	Assessment
\$202,709,416.00	<b>\$28.59</b>	\$5,795,463.00

Emerald Lake District

Net Assessed Valuation	Tax Rate	Assessment
\$22,197,550.00	<b>\$3.36</b>	\$74,564.00

## SUMMARY OF TOWN VALUATION

Total Taxable Land	53,963,946	
Total Taxable Buildings	140,070,900	
Public Utility	9,691,600	
Valuation Before Exemptions		203,726,446
Blind Exemptions	(165,000)	
Elderly Exemptions	(822,600)	
Solar/windpower	(29,430)	
Total Exemptions		(1,017,030)
<b>Net Valuation for Tax Rate</b>		<b>\$202,709,416</b>

### **Emerald Lake Valuation**

Total Taxable Land	7,130,500	
Total Taxable Buildings	14,413,000	
Public Utility	786,650	
Valuation Before Exemptions		22,330,150
Blind Exemption	(15,000)	
Elderly Exemptions	(117,600)	
Total Exemptions		(132,600)
<b>Net Valuation for Tax Rate</b>		<b>\$22,197,550</b>

### **TOWN TAX RATE HISTORY**

	<b>1993</b>	<b>1994</b>	<b>1995</b>	<b>1996</b>
School	27.46	29.78	33.90	18.89
County	3.22	3.17	3.13	2.01
Town	10.35	10.33	10.55	7.09
<b>Total</b>	<b>41.03</b>	<b>43.28</b>	<b>47.58</b>	<b>27.99</b>

### **EQUALIZED TAX RATE COMPARISON**

	<b>1993</b>	<b>1994</b>	<b>1995</b>	<b>1996</b>
School	18.67	21.14	25.09	19.27
County	2.19	2.25	2.32	2.05
Town	7.04	7.33	7.81	7.23
<b>Total</b>	<b>27.90</b>	<b>30.73</b>	<b>35.21</b>	<b>28.55</b>

**HILLSBOROUGH DEBT ANALYSIS**  
**LONG TERM DEBT**

		1998	1999	2000	2001	2002	2003
WATER FILTRATION	BALANCE	2,892,856.00	2,785,712.00	2,678,568.00	2,571,424.00	2,464,280.00	2,357,136.00
	PRIN	107,144.00	107,144.00	107,144.00	107,144.00	107,144.00	107,144.00
	INT	128,973.00	124,152.00	119,330.00	114,509.00	109,687.00	104,866.00
WATER DEPT TOWN		157,411.33	154,197.33	150,982.67	147,768.67	144,554.00	141,340.00
		78,705.67	77,098.67	75,491.33	73,884.33	72,277.00	70,670.00
	TOTAL PMT	236,117.00	231,296.00	226,474.00	221,653.00	216,831.00	212,010.00
WASTE WATER # 11	BALANCE	858,260.76	821,960.40	783,845.02	743,823.87	701,801.66	657,678.34
	PRIN	36,300.36	38,115.38	40,021.15	42,022.21	44,123.32	46,329.48
	INT	42,005.53	40,145.14	38,191.72	36,140.63	33,987.00	31,725.68
TOTAL PMT		78,305.89	78,260.52	78,212.87	78,162.84	78,110.32	78,055.16
WASTE WATER # 13	BALANCE	347,733.16	336,396.95	324,486.84	311,979.51	298,828.73	285,016.74
	PRIN	11,336.21	11,910.11	12,507.33	13,150.78	13,811.99	14,511.23
	INT	17,243.79	16,669.89	16,072.67	15,429.22	14,768.01	14,068.77
TOTAL PMT		28,580.00	28,580.00	28,580.00	28,580.00	28,580.00	28,580.00
TRANSFER STATION	BALANCE	500,000.00	450,000.00	405,000.00	360,000.00	315,000.00	270,000.00
	PRIN	50,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
	INT	37,590.00	34,065.00	30,847.50	27,585.00	24,277.50	20,925.00
TOTAL PMT		87,590.00	79,065.00	75,847.50	72,585.00	69,277.50	65,925.00
RECYCLING FACILITY	BALANCE	99,000.00	79,200.00	59,400.00	39,600.00	19,800.00	
	PRIN	19,800.00	19,800.00	19,800.00	19,800.00	19,800.00	
	INT	4,500.00	3,503.18	2,508.93	1,503.71	999.74	
TOTAL PMT		24,300.00	23,303.18	22,308.93	21,303.71	20,799.74	
WATER SYSTEM	BALANCE	315,000.00	270,000.00	225,000.00	180,000.00	135,000.00	90,000.00
	PRIN	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
	INT	21,420.00	18,360.00	15,300.00	12,240.00	9,180.00	6,120.00
TOTAL PMT		66,420.00	63,360.00	60,300.00	57,240.00	54,180.00	51,120.00



**HILLSBOROUGH DEBT ANALYSIS**

<b>SHORT TERM DEBT</b>		1998	1999	2000	2001
LEASE PURCHASE FIRE/POLICE PROJECT DUMP TRUCK					
	To 9/1/98	70,876.00	TO BE IN LONG TERM DEBT		
	BALANCE	23,760.00			
	PMT	23,760.00	NOT INCLUDED IN DEBT BUDGET / IN HIGHWAY		
TOTAL SHORT TERM		94,636.00			
<b>TOTAL ANNUAL PAYMENTS</b>		1998	1999	2000	2001
TOWN		368,357.56	263,004.19	258,131.70	253,212.17
WATER DEPT.		223,831.33	217,557.33	211,282.67	205,008.67
<b>TOTAL</b>		592,188.89	480,561.52	469,414.37	458,220.84

NOTE 1

APPROXIMATELY 30% OF TRANSFER STATION COST REIMBURSED BY WINDSOR & DEERING

**TRUSTEES OF TRUST FUND**  
**Fiscal Year Ending December 31, 1997**

	PRINCIPAL January 1, 1997	ADDITIONAL PRINCIPAL	GAINS ON INVESTMENTS	BALANCE December 31, 1997
TRUST				
Cemetery	\$97,981.67	\$2,285.00		\$100,266.67
Kimball Memorial Bookshelf	\$722.85			\$722.85
C. Murdough Memorial Fund	\$572.05			\$572.05
Boys Activities	\$3,958.18			\$3,958.18
Community Building	\$4,866.25			\$4,866.25
Community Building & Library	\$46,621.76			\$46,621.76
Library	\$58,855.99			\$58,855.99
Parks	\$2,769.44			\$2,769.44
Town	\$48,833.58			\$48,833.58
Scholarships	\$133,597.50			\$133,597.50
Needy Children	\$3,745.17	\$93.56		\$3,838.73
Rescue Squad	\$2,317.05			\$2,317.05
Children's Rec. Activities	\$3,000.00			\$3,000.00
Nuclear Task Force	\$5,760.92			\$5,760.92
Bagley Memorial	\$0.00	\$553.58		\$553.58
Barnes Memorial	\$0.00	\$1,000.00		\$1,000.00
Manahan Trust	\$56,322.65	\$0.00	\$2,997.10	\$59,319.75
SUB TOTAL	\$469,925.06	\$3,932.14	\$2,997.10	\$476,854.30

**TRUSTEES OF TRUST FUND**  
**Fiscal Year Ending December 31, 1997**

	PRINCIPAL January 1, 1997	ADDITIONAL PRINCIPAL	GAINS ON INVESTMENTS	BALANCE December 31, 1997
CAPITOL RESERVE FUNDS				
Bridge Repair	\$13,457.56	PRIN+INT \$46,989.74	\$0.00	\$60,447.30
Emerald Lake Pumping	\$13,570.92	\$5,891.40	\$0.00	\$19,462.32
Emerald Lake Water Line	\$19,179.44	\$6,200.26	\$0.00	\$25,379.70
Emerald Lake New Well	\$26,517.16	\$9,698.71	\$0.00	\$36,215.87
Emerald Lake Road Upgrade	\$0.00	\$2,589.79	\$0.00	\$2,589.79
Library Computerization	\$6,482.19	\$3,543.40		\$10,025.59
SUB TOTAL	\$79,207.27	\$74,913.30	\$0.00	\$154,120.57
<b>TOTAL ALL FUNDS</b>	<b>\$549,132.33</b>	<b>\$78,845.44</b>	<b>\$2,997.10</b>	<b>\$630,974.87</b>



# **FIRE AND POLICE STATIONS BUILDING PROJECT**

## **1997 Expenses**

### **Common Expenses**

Bank Charges	\$30.65
Legal	\$877.43
Other	\$112.91

**\$1,020.99**

### **Police Station**

Arch. & Engineering	\$26,250.00
Environmental Testing	\$889.63
Equipment Purchases	\$38,762.00
Site Work	\$131,432.73
Water & Sewer Const.	\$41,428.33
Construction Costs	\$370,261.99

### **Total**

**\$609,024.68**

### **Fire Station**

Arch. & Engineering	\$16,300.00
Environmental Testing	
Equipment Purchases	\$1,875.00
Site Work	\$11,485.69
Water & Sewer Const.	\$0.00
Construction Costs	\$70,151.36

### **Total**

**\$99,812.05**

### **Total Expenses for 1997**

**\$709,857.72**

### **Revenue - 1997**

Bond Anticipation Note	\$1,169,980.00
Interest on Deposits	\$33,039.65

### **Total**

**\$1,203,019.65**

Interest to G/F	\$33,039.65
Total Expenses 1997	\$709,857.72

### **Total**

**\$742,897.37**

### **Balance Remaining**

**\$460,122.28**

### **Cash Deposits**

Fleet Bank Checking	\$1,970.35
Public Deposit IP	458151.93

### **Total Cash**

**\$460,122.28**

## **RECYCLING FACILITY PROJECT**

### **1997 EXPENDITURES**

SITE WORK	\$41,815.30	
EQUIPMENT PURCHASE	\$15,385.00	
BUILDING CONSTRUCTIC	\$0.00	
CONTINGENCY	\$711.35	
ENGINEERING	\$8,638.96	
 TOTAL EXPENDED		<b>\$66,550.61</b>
 TOTAL BUDGETED	\$158,854.00	
 UNEXPENDED BALANCE OF SPECIAL APPROPRIATION		<b>\$92,303.39</b>

### **1997 REVENUE SOURCES**

CITIZENS BANK NOTE	\$99,000.00
GENERAL TAXATION	\$59,854.00
 TOTAL REVENUE	<b>\$158,854.00</b>

**Water Filtration Project - Final Report**

**1997 Expenses**

**Common Expenses**

Interest-BAN	\$0.00	
Legal	\$0.00	
Bonding Costs	\$0.00	
		<b>\$0.00</b>

**Water Filtration Plant**

Professional Services	
Engineering	\$38,270.24
Equipment Purchases	\$18,300.00
Other	\$3,529.00
Legal	\$0.00
Construction	\$0.00

<b>Total</b>		<b>\$60,099.24</b>
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**Water Trunk Line**

Prof. Services	\$0.00
Engineering	\$0.00

<b>Total</b>		<b>\$0.00</b>
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**Water Metering**

Administration	\$0.00
Prof. Services	\$0.00
Engineering	\$0.00
Legal	\$0.00
Other	\$1,206.00
Meter Inst.	\$0.00

<b>Total</b>		<b>\$1,206.00</b>
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Total 1996	<b>\$61,305.24</b>
Total 1996	\$1,434,147.60
Total 1995	\$1,406,368.39
Total 1994	\$143,156.59
Pilot Study	\$17,646.33

<b>Total Project Cost</b>	<b>\$3,062,624.15</b>
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# DETAIL STATEMENT OF EXPENSES

## Executive Administration Appropriated Amount: \$ 129,209.00

### Credits:

Cash Management	\$84,845.25
Gas Tax Refund	\$2,049.66
Town Office Receipts	\$2,058.09

### Expenditures:

Officers Salaries	\$47,119.08
Officers-Health Insurance	\$1,000.00
Officers-FICA	\$2,983.35
Officers-Medicare	\$697.64
Officers-Retirement	\$1,200.20
Advertisement	\$1,627.59
Payroll Processing	\$883.74
Box Rent-Bank	\$120.00
Box Rent-Postal	\$49.00
Computer Supplies	\$7,332.05
Town Clock	\$512.42
Equipment Rental	\$5,597.60
Equipment Repair	\$1,500.34
Health Insurance	\$5,187.72
Legal Publications	\$1,207.05
Mileage	\$130.56
Misc. Expense	\$524.20
Office Equipment	\$189.00
Office Supplies	\$3,373.60
Payroll	\$31,428.27
Payroll Overtime	\$2,430.06
Postage	\$1,918.37
Printing Costs	\$2,344.22
Professional Dues	\$1,884.14
Professional Publication	\$210.78
Registry Copies	\$67.60
FICA	\$2,099.22
Medicare	\$491.09
Telephone	\$2,177.79
Training Costs	\$590.00
Retirement	\$626.81

**TOTAL EXPENSE:**

**\$127,503.49**



**Conservation Commission**  
**Appropriated Amount: \$ 600.00**

Expenditures:

Expenses	\$600.00
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<b>TOTAL EXPENSE:</b>	<b>\$600.00</b>
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**Fuller Public Library**  
**Appropriated Amount: \$ 66,873.00**

Expenditures:

Books	\$10,000.00
Health Insurance	\$4,178.28
Payroll	\$48,555.72
Programs	\$500.00
Social Security	\$2,949.00
Medicare	\$690.00
Telephone	\$68.91

\$66,941.91

**TOTAL EXPENSE:**

**Audit**  
**Appropriated Amount: \$ 7,600.00**

Expenditures:

Professional Services	\$7,665.00
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<b>TOTAL EXPENSE:</b>	<b>\$7,665.00</b>
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**Elections & Registrations**  
**Appropriated Amount: \$ 1,195.00**

Credits:

Sale Of Checklists	\$25.00
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Expenditures:

Advertisement	\$99.00
Ballot Clerks/Moderator	\$115.00
Election Meals	\$256.73
Payroll	\$403.75
Postage	\$17.12
Printing Costs	\$415.80
FICA	\$25.04

Medicare	\$5.86
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<b>TOTAL EXPENSE:</b>	<b>\$1,338.30</b>
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**Community Building**  
**Appropriated Amount: \$ 38,454.00**

Credits:

District Court Rent	\$10,362.00
Community Bldg. Rents	\$592.25

Expenditures:

Maintenance Projects	\$3,585.57
Regular Maintenance	\$3,259.46
Electricity	\$7,242.19
Equipment Purchase	\$6,417.03
Equipment Repair	\$240.74
Fuel Oil	\$4,649.33
Gasoline	\$24.40
Janitor Supplies	\$577.46
Miscellaneous	\$0.32
Payroll	\$5,528.66
FICA	\$342.80
Medicare	\$80.12
Propane	\$80.85
Telephone	\$361.32
Plant/Wreaths	\$377.07

<b>TOTAL EXPENSE:</b>	<b>\$32,767.32</b>
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**Insurance**  
**Appropriated Amount: \$ 94,439.00**

Credits:

Insurance Refund & Dividend	\$44,728.07
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Expenditures:

NHMA Property & Liability	\$48,148.96
Unemployment Comp.	\$1,774.94
Workers Compensation	\$37,062.00

<b>TOTAL EXPENSE:</b>	<b>\$86,985.90</b>
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**Planning & Zoning**

**Appropriated Amount: \$ 7,250.00**

Credits:

Planning & Zoning Fees	\$1,856.92
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Expenditures:

Advertisement	\$1,086.76
Legal Expenses	\$1,130.28
Office Supplies	\$97.69
Payroll	\$1,844.87
Postage	\$1,041.28
Printing Cost	\$348.50
FICA	\$114.39
Medicare	\$26.76
Training	\$105.00

<b>TOTAL EXPENSE:</b>	<b>\$5,795.53</b>
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**Legal**

**Appropriated Amount: \$ 7,500.00**

Expenditures:

Legal Fees	\$8,517.39
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<b>TOTAL EXPENSE:</b>	<b>\$8,517.39</b>
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**Franklin Pierce Homestead Upkeep**

**Appropriated Amount: \$ 2,600.00**

Expenditures:

Electricity	\$754.46
Fuel Oil	\$731.86
Maintenance Improvements	\$100.00
Telephone	\$523.01

<b>TOTAL EXPENSE:</b>	<b>\$2,109.33</b>
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**Reappraisal Of Property**

**Appropriated Amount: \$ 8,500.00**

Expenditures:

Professional Services	\$9,011.90
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<b>TOTAL EXPENSE:</b>	<b>\$9,011.90</b>
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**Cemetery Department**  
**Appropriated Amount: \$ 20,500.00**

Credits:

Cemetery Lots	\$915.00
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Expenditures:

Main.Contract Expense	\$17,500.00
Grass & Loam	\$2,838.62

<b>TOTAL EXPENSE:</b>	<b>\$20,338.62</b>
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**Tax Map Update/Other Items**  
**Appropriated Amount: \$ 4,000.00**

Expenditures:

Professional Services-Tax Map	\$2,675.00
Bad Checks Received	\$133.17

<b>TOTAL EXPENSE:</b>	<b>\$2,808.17</b>
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**Fire Station**  
**Appropriated Amount: \$ 21,829.00**

Expenditures:

Building Maintenance	\$537.66
Contract Cost	\$6,234.06
Electricity	\$8,952.71
Fuel Oil	\$3,507.80
Janitorial Supplies	\$234.86
Payroll	\$262.88
FICA	\$16.30
Medicare	\$3.81

<b>TOTAL EXPENSE:</b>	<b>\$19,750.08</b>
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**Town Clerk/Tax Collector's Expense**  
**Appropriated Amount: \$ 81,710.00**

Credits:

Motor Vehicle Tax	\$400,750.00
Motor Vehicle Agent Fees	\$23,607.00
Costs Before Sale	\$12,091.32
Uniform Comm.Code	\$970.00
Certified Copies	\$259.00



Expenditures:

Box Rental-Postal	\$36.00
Equipment Repair	\$345.14
Health Insurance	\$7,263.78
Legal Publications	\$141.00
Office Equipment	\$6,611.97
Office Supplies	\$792.47
Payroll	\$43,484.65
Payroll Overtime	\$39.51
Postage	\$1,824.49
Printing Costs	\$1,758.48
Professional Dues	\$35.00
Professional Publication	\$20.00
Record Maintenance	\$599.00
FICA	\$2,698.43
Medicare	\$631.31
Telephone	\$442.21
Training Costs	\$420.20
Tax Sale Expenses	\$6,116.17

**TOTAL EXPENSE:**

**\$73,259.81**

**Police Department**

**Appropriated Amount: \$ 467,964.00**

Credits:

Windsor Agreement	inc.w/fire dept
Parking Fines	\$1,757.00
Pistol Permits	\$330.00
Accident Reports	\$2,267.22
General Receipts	\$6,470.62
Payroll Reimbursement	\$5,363.74
Due from Cops Grant	\$8,736.04

Expenditures:

Advertisement	\$1,347.17
Ammunition	\$2,506.09
Box Rent-Postal	\$60.00
Clothing Expense	\$8,495.18
Computer System & Support	\$33,022.72
Cruiser Expense	\$7,290.08
Equipment Purchase	\$6,408.78
Equipment Repair	\$2,134.09
Gasoline	\$5,204.12

Health Insurance	\$39,194.89
Investigative Aids	\$2,224.47
Legal Pub.	\$2,281.35
Meals	\$1,246.32
Mileage	\$93.46
Miscellaneous	\$66.44
Office Equipment	\$722.80
Office Supplies	\$2,199.47
Payroll	\$314,774.15
Payroll Overtime	\$18,967.33
Payroll Worked Holidays	\$5,382.15
N.H.Retirement	\$8,282.04
Postage	\$368.60
Printing Costs	\$371.80
Prisoner Expense	\$576.36
Professional Dues	\$263.00
Professional Publication	\$10.00
Professional Services	\$123.00
Radio Maintenance	\$419.51
Safety Supplies	\$270.97
FICA	\$2,230.66
Medicare	\$4,280.65
Special Investigations	\$125.00
Supplies	\$558.23
Telephone	\$5,808.91
Tires	\$1,470.00
Training	\$1,694.90
ICMA Retirement	\$625.66

**TOTAL EXPENSE:** \$481,100.35

**Forest Fire  
Appropriated Amount: \$ 3,190.00**

**Credits:**

Reimbursement For Forest Fires	\$680.54
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**Expenditures:**

Clothing Expense	\$257.52
Equipment Purchase	\$538.98
Gasoline	\$6.22
Moscellaneous	\$5.12
Payroll	\$963.16
Professional Dues	\$20.00
FICA	\$56.73

Medicare	\$13.04
Jeep Maintenance	\$450.00

**TOTAL EXPENSE:** \$2,310.77

**Animal Control**  
**Appropriated Amount: \$ 10,632.00**

**Credits:**

Dog Licenses	\$2,137.50
Dog Fines	\$162.00

**Expenditures:**

Contract Services	\$2,500.00
Gasoline	\$500.00
Payroll	\$6,950.00
Postage	\$3.52
FICA	\$430.92
Medicare	\$100.64
Training	\$150.00

**TOTAL EXPENSE:** \$10,635.08

**Fire Department**  
**Appropriated Amount: \$ 143,027.00**

**Credits:**

Windsor Agreement	\$14,990.00
Fire Dept. Receipts	\$706.23

**Expenditures:**

Advertisement	\$75.00
Chemicals	\$358.05
Clothing Expense	\$957.60
Equipment Purchase	\$63,280.08
Equipment Repair	\$1,548.79
Fire Alarm Main.	\$2,963.12
Fire Prevention	\$1,676.55
Gasoline	\$1,989.28
Investigative Aids	\$108.75
Medical Expense	\$110.00
Office Equipment	\$14,134.00
Office Supplies	\$528.27
Payroll	\$36,654.13
Postage	\$32.00

Professional Dues	\$368.00
Professional Publication	\$119.81
Radio Maintenance	\$3,283.76
Shoveling Hydrants	\$1,379.00
FICA	\$2,272.56
Medicare	\$531.47
Telephone	\$1,551.13
Training Cost	\$2,492.36
Repairs 59R1 Chief's Cruiser	\$1,357.33
Repairs 59M1 E1 Pumper	\$207.42
Repairs 59M2 E-One	\$478.33
Repairs 59M3 Mini Pumper	\$446.32
Repairs 59K1 Ford Tanker	\$1,968.21
Repairs 59K4 Chevy Tanker	\$1,001.76
Repairs 59U1 Utility	\$432.00
Repairs Miscellaneous	\$548.70

**TOTAL EXPENSE:** \$142,853.78

**Street Lighting**  
**Appropriated Amount: \$ 41,463.00**

**Expenditures:**

Electricity	\$39,060.17
Miscellaneous	\$84.00

**TOTAL EXPENSE:** \$39,144.17

**Dispatch Center**  
**Appropriated Amount: \$ 158,562.00**

**Credits:**

Windsor Agreement	inc.w/fire dept.
General Receipts	\$18,597.60
Town Of Deering	\$4,512.00
Town Of Antrim	\$8,156.07
Town Of Washington	\$3,460.00
Town Of Bennington	\$5,028.00
Town of Weare	\$11,083.84

**Expenditures:**

Clothing Expense	\$2,382.00
Computer - SPOTS System.	\$4,500.00
Electricity	\$327.74
Health Insurance	\$8,171.00



Misc. Expense	\$308.12
Office Equipment	\$928.97
Office Supplies	\$734.25
Payroll	\$109,643.85
Payroll Overtime	\$5,854.43
Payroll Worked Holiday	\$4,104.56
Radio Maintenance	\$1,752.00
FICA	\$7,539.62
Medicare	\$1,763.62
Telephone	\$3,550.14
Retirement	\$2,183.50

**TOTAL EXPENSE:** \$153,743.80

**Code Enforcement  
Appropriated Amount: \$ 5,713.00**

**Credits:**

Building Permit Fees	\$5,742.71
Sign Permit Fees	\$155.00

**Expenditures:**

Legal	\$49.00
Mileage	\$600.00
Office Supplies	\$183.90
Payroll	\$5,213.62
Postage	\$24.15
Printing Costs	\$53.55
FICA	\$312.72
Medicare	\$73.12
Telephone	\$422.45
Training	\$35.00

**TOTAL EXPENSE:** \$6,967.51

**Emergency Management / Civil Defense  
Appropriated Amount: \$ 5,919.00**

**Credits:**

State Grants	\$2,310.01
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**Expenditures:**

Equipment Purchase	\$999.00
Payroll	\$1,522.99
Postage	\$64.00

Professional Publications	\$25.00
FICA	\$94.42
Medicare	\$22.08
Telephone	\$323.28
Training	\$4,421.00

**TOTAL EXPENSE:** \$7,471.77

**Roads & Sidewalks Maintenance  
Appropriated Amount: \$ 50,000.00**

**Expenditures:**

Equipment Rental	\$1,635.00
Hot Top	\$23,428.86
Sealing	\$8,512.56
Sidewalks	\$2,514.00

**TOTAL EXPENSE:** \$36,090.42

**Highway Department  
Appropriated Amount: \$ 347,413.00**

**Credits:**

Highway Block Grant	\$111,806.07
Dept. Reimbursements	\$0.00
OEM-Disater Reimbursement	\$0.00

**Expenditures:**

Advertisement	\$56.00
Building Maint.	\$2,281.56
Chemicals/Paint	\$6,001.76
Clothing Expense	\$1,884.84
Cold Patch/Hot Top	\$1,666.98
Contract-Blasting	\$506.50
Misc. Projects	\$2,262.00
Roadside Mowing	\$1,750.00
Culvert	\$2,000.00
Diesel Fuel	\$9,696.80
Electricity	\$2,129.98
Equipment Purchase	\$6,107.23
Equipment Rental	\$31,448.71
Equipment Repair	\$2,338.33
Gasoline	\$3,533.13
Gravel & Sand	\$6,435.14
Hardware	\$1,507.87
Health Insurance	\$20,094.99

Janitorial Supplies	\$29.88
Lubricants	\$1,811.56
Misc. Expense	\$355.32
Gases	\$616.69
Payroll	\$124,193.04
Payroll Overtime	\$26,538.57
Payroll Worked Holiday	\$104.18
Plow Blades/Shoes	\$4,541.41
Drug Testing	\$273.00
Propane	\$1,849.77
Radio Maintenance	\$903.50
Salt	\$38,568.23
Signs	\$1,126.00
FICA	\$9,351.76
Medicare	\$2,187.35
Steel	\$922.35
General Supplies	\$1,365.29
Telephone	\$450.87
Tires	\$2,770.00
Tree Removal	\$1,650.00
Repairs #701 Pickup	\$1,724.10
Repairs #702 Chevy D.T.	\$1,889.20
Repairs #703 Chevy D.T.	\$384.05
Repairs #706 Int. D.T.	\$341.73
Repairs #707 Ford D.T.	\$2,383.30
Repairs #710 Loader	\$984.83
Repairs #711 Grader	\$17,464.84
Repairs Dodge Tanker	\$385.70
Repairs #704 Int. 4X4 D.T.	\$573.93
Repairs Platform 4X4	\$1,087.47
Retirement	\$1,571.13
Sidewalk Plow	\$1,949.30

**TOTAL EXPENSE:** \$352,050.17

**Landfill/Transfer Station**  
**Appropriated Amount: \$ 276,554.00**

Credits:

General Receipts	\$26,668.16
Net Temporary Permits	\$5.00
Town of Deering	\$83,342.25
Town of Windsor	\$20,457.91

Expenditures:

Advertisement	\$749.50
Bldg. Maintenance	\$1,942.01
Clothing Expense	\$1,668.46
Trash Hauling Contract	\$18,941.12
Tipping Fees	\$132,136.41
Metal Removal	\$928.03
Cooperative Dues	\$50.00
Demolition Removal	\$316.33
Diesel Fuel	\$1,505.25
Electricity	\$2,167.97
Equipment Rental	\$722.30
Equipment Repair	\$199.82
Gasoline	\$441.47
Hardware	\$1,804.63
Hazardous Waste Removal	\$862.88
Health Insurance	\$6,178.28
Mileage	\$150.00
Misc. Expense	\$523.66
Office Supplies	\$79.34
Payroll	\$63,856.81
Payroll Overtime	\$2,984.79
Professional Dues	\$435.53
Propane	\$449.44
Rodent Control	\$216.00
Signs	\$100.18
FICA	\$4,268.02
Medicare	\$998.30
Telephone	\$418.49
Tires	\$1,395.00
Repairs Loader	\$15,518.85
Retirement	\$1,341.69

**TOTAL EXPENSE:** \$263,350.56

**Visiting Nurse**

**Appropriated Amount: \$ 12,225.00**

Expenditures:

Office Rent	\$2,100.00
Professional Services	\$10,125.00

**TOTAL EXPENSE:** \$12,225.00

**General Assistance**



**Appropriated Amount: \$ 54,118.00**

**Credits:**

Town Poor Reimbursement	\$836.27
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**Expenditures:**

Mileage	\$56.84
Miscellaneous	\$451.88
Office Supplies	\$6.38
Payroll	\$2,100.00
Postage	\$6.04
Professional Dues	\$25.00
FICA	\$130.20
Medicare	\$30.52
Training	\$90.00
Food Voucher	\$6,484.59
Gasoline Voucher	\$589.61
Medical Voucher	\$2,263.19
Misc. Voucher	\$1,353.00
Rent Voucher	\$23,940.47
Heating Fuel Voucher	\$3,580.18
Electricity Voucher	\$3,601.56
Transportation Voucher	\$135.00
St.Joe's Meals-On-Wheels	\$3,900.00

**TOTAL EXPENSE:**

**\$48,744.46**

**Youth Services**

**Appropriated Amount: \$ 32,616.00**

**Credits:**

Town of Deering	\$8,056.22
Challange Program	\$50.00

**Expenditures:**

Advertisement	\$66.00
Box Rent-Postal	\$12.00
Equipment Rental	\$200.00
Health Insurance	\$1,000.00
Mileage	\$473.48
Misc. Expense	\$74.95
Office Equipment	\$238.90
Office Supplies	\$44.96
Payroll	\$24,247.50
Postage	\$20.81

Professional Publication	\$10.00
Professional Services	\$55.00
Program Development	\$559.53
Social Security	\$1,565.45
Medicare	\$365.98
Telephone	\$696.48
Training Cost	\$1,339.00
Retirement	\$714.22

**TOTAL EXPENSE:** \$31,684.26

**Patriotic Purposes**  
**Appropriated Amount: \$ 600.00**

Expenditures:

Flag & Marker Purchase	\$574.50
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**TOTAL EXPENSE:** \$574.50

**Parks & Playgrounds**  
**Appropriated Amount: \$ 32,021.00**

Credits:

Park Board Receipts	\$7,953.78
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Expenditures:

Athletic Programs	\$359.00
Athletic Equipment	\$386.49
Electricity	\$1,600.02
Equipment Purchase	\$7,979.34
Equipment Repair	\$561.19
Gasoline	\$417.72
Hardware/Tools	\$114.98
Janitorial Supplies	\$35.93
Miscellaneous	\$206.48
Park Maintenance	\$3,476.22
Payroll	\$14,052.26
FICA	\$871.17
Medicare	\$203.80
Plumbing	\$1,878.34

**TOTAL EXPENSE:** \$32,142.94

**Manahan Park**  
**Appropriated Amount: \$ 27,874.00**

Credits:

Manahan Trust	\$874.70
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Expenditures:

Improvements	\$60.60
Electricity	\$263.84
Equipment Purchase	\$382.91
Maintenance	\$814.10
Payroll	\$17,305.17
Payroll Overtime	\$78.94
FICA	\$1,077.80
Medicare	\$252.08
Telephone	\$190.53
Transportation	\$2,254.21

<b>TOTAL EXPENSE:</b>	<b>\$22,680.18</b>
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**Fireworks**

**Appropriated Amount: \$ 3,500.00**

Expenditures:

Transfer To Firemen's Assoc	\$3,500.00
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<b>TOTAL EXPENSE:</b>	<b>\$3,500.00</b>
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**Principal Long Term Notes**

**Appropriated Amount: \$ 131,082.00**

Credits:

Town Portion of State	
Water Filtration Grant	\$14,263.59

Expenditures:

Principal	\$131,081.38
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<b>TOTAL EXPENSE:</b>	<b>\$131,081.38</b>
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**Interest Long Term Notes**

**Appropriated Amount: \$ 147,275.00**

Expenditures:

Interest	\$141,772.50
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<b>TOTAL EXPENSE:</b>	<b>\$141,772.50</b>
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**Interest On Tax Anticipation Notes**  
**Appropriated Amount: \$ 55,698.00**

**Interest on the deposit of TAN proceeds included under interest income in Town Government section. TAN portion was \$34,689.08.**

**Expenditures:**

Interest On TANS	\$47,793.26
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<b>TOTAL EXPENSE:</b>	<b>\$47,793.26</b>
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**Mental Health**  
**Appropriated Amount: \$ 4,000.00**

**Expenditures:**

Contoocook Valley Mental Health	\$4,000.00
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<b>TOTAL EXPENSE:</b>	<b>\$4,000.00</b>
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**Senior Citizens Activities**  
**Appropriated Amount: \$ 5,920.00**

**Expenditures:**

AARP Van Maintenance	\$1,377.96
Senior Citizen Outings	\$3,000.00

<b>TOTAL EXPENSE:</b>	<b>\$4,377.96</b>
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**Capital Expense - Road Reconstruction**  
**Appropriated Amount: \$ 120,000.00**

**Expenditures:**

Reconstruction	\$92,091.17
Culvert	\$5,457.00
Equipment Rental	\$3,238.00
Gravel	\$8,170.80

<b>TOTAL EXPENSE:</b>	<b>\$108,956.97</b>
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**Water Department**  
**Appropriated Amount: \$ 383,230.00**

**Credits:**

Water Rents & Fees	\$262,918.89
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Water Interest	\$1,454.88
Water Miscellaneous/Hookup	\$225.00
Water Department Portion of State	
Water Filtration Grant	\$28,527.18

**TOTAL CREDITS:**

**\$293,125.95**

**Expenditures:**

Advertisement	\$562.66
Building Maintenance	\$212.88
Chlorine	\$3,030.20
Contract Services	\$18,566.79
Electricity	\$9,763.50
Engineering	\$2,953.00
Equipment Purchase	\$2,945.82
Equipment Repair	\$1,423.30
Gasoline	\$36.16
Hot Top	\$525.00
Insurance	\$2,721.48
Debt Service Interest	\$113,676.42
Lab Supplies	\$721.61
Legal	\$3,495.00
Misc. Expense	\$101.45
Office Supplies	\$177.24
Payroll	\$6,372.24
Plant Operstions	\$5,596.15
Postage	\$195.79
Potassium Hydroxide	\$3,321.37
Debt Service Principal	\$116,429.34
Printing Costs	\$636.90
Professional Dues	\$100.00
Professional Publications	\$146.00
Propane	\$1,968.94
Retirement/FICA	\$377.75
Medicare	\$88.35
System Repair	\$4,822.15
System Improvements	\$7,372.50
Telephone	\$373.87
Training Cost	\$50.00
Water Piping	\$3,029.45
Water Testing	\$1,737.00
Refunds	\$203.01
Zinc Orthophosphate	\$10,934.54

**TOTAL EXPENSE:****\$324,667.86**

**Sewer Department**  
**Appropriated Amount: \$ 186,135.00**

**Credits:**

Sewer Rents & Fees	\$184,919.19
Dumping Fees	\$15,380.00
Sewer Interest	\$1,521.11
Sewer Miscellaneous/Hookups	\$736.45

**TOTAL CREDITS:****\$202,556.75****Expenditures:**

Building Maintenance	\$2,318.17
Chemicals	\$40.00
Chlorine	\$983.06
Clothing Expense	\$834.36
Contract Services	\$3,840.49
Electricity	\$55,922.20
Engineering	\$4,190.20
Equipment Purchase	\$12,639.82
Equipment Rental	\$416.40
Equipment Repair	\$11,839.48
Fuel Oil	\$694.50
Misc. Gases	\$1,714.07
Gasoline	\$952.06
Hardware	\$378.75
Health Insurance	\$5,511.95
Insurance	\$3,780.56
Janitorial Supplies	\$1,078.19
Lab Fees	\$749.91
Lab Supplies	\$2,222.58
Legal Fees	\$75.00
Lubricants	\$817.18
Medical	\$240.00
Misc. Expense	\$669.49
Office Supplies	\$114.97
Payroll	\$46,179.05
Plant Operations	\$2,686.67
Postage	\$393.89
Printing Costs	\$582.30
Professional Publication	\$188.40
Retirement	\$935.62
Safety Supplies	\$140.89

Social Security	\$2,883.28
Medicare	\$674.38
Sewer Piping	\$5,980.92
System Repairs	\$5,820.52
System Improvements	\$4,787.59
Telephone	\$795.44
Tool Purchase	\$359.33
Training Cost	\$855.00
Repairs Truck	\$1,775.79
Workers Compensation	\$1,740.00
Refunds	\$49.49

<b>TOTAL EXPENSE:</b>	<b>\$188,851.95</b>
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**Sewer Department**  
**Special Article for I/I, 1997 ATM**  
**Appropriated Amount: \$ 43,000.00**

Expenditures:

Engineering	\$16,897.29
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<b>TOTAL EXPENSE</b>	<b>\$16,897.29</b>
<b>TOTAL SEWER DEPARTMENT EXPENSES</b>	<b>\$205,749.24</b>
<b>AMOUNT OF SPECIAL APPROPRIATION CARRIED FORWARD</b>	<b>\$26,102.71</b>

## HILLSBOROUGH FIRE DEPARTMENT REPORT



**Fire Station addition at rear of facility and training room.**

This past year was a busy one for our Department. With our fire calls rising to 199, several arson fires, numerous other calls for service and a major construction project at the station the Department was kept very busy during 1997. We are happy to say that by the time this report is printed we will be back into our newly renovated complex.

We hope that the public will find the time to stop by and view the complex. An open house will take place on March 7, 1998, from 10:00 a.m. to 2:00 p.m. We invite everyone to come by and look it over. Both Fire and Rescue personnel will be available to give a tour.

We, the officers and members, wish to thank all the taxpayers for their support of the building project, along with the numerous contractors who also donated so much of their time and labor to help give us a beautiful complex.

Respectfully submitted,  
Richard Ritter  
Fire Chief



## HILLSBORO RESCUE SQUAD

For the calender year of 1997 the Hillsboro Rescue Squad responded to 428 calls, up 40 calls from 1996. Again this year they varied in nature from persons needing assistance to delivering our second baby inside this ambulance. We responded to 46 calls with the Fire Department as well.

There are several memories for all of us over the past year, some happy and some sad. We saw the retirement of our Captain, Wally Houghton, his guidance, coaching and over all help will be deeply missed, but we thank him for his 30 years of dedication to the Town, Fire Department and Rescue Squad.

We need to thank everyone for their generous donations through memorials and our mailing campaign, these allowed us to continue for another year to operate strictly on donations and not burden the tax payers through higher taxes.

### Financial Report:

#### Expenses:

Fuel	\$ 1,430.33
Vehicle Maintenance	3,362.31
Medical Supplies	3,620.30
Oxygen	838.58
Radio Repairs	417.85
Vehicle Maintenance	1,186.84
Post Office	91.74
Licenses	50.00
Training	346.03
Miscellaneous	3,686.81
Memorial Plaques	93.50

Total Expenses	<u>\$ 11,503.99</u>
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Respectively submitted,

Greg Gillett, Captain  
Hillsboro Rescue Squad  
Hillsborough Fire Department

## 1997 POLICE REPORT

In 1997 the Hillsboro Police went through several major changes. We have moved into our new facility that was under construction since last Town meeting. The new police headquarters is a building that our Town can be extremely proud of. The department also changed its main computer filing system. The new system is in use by more than 100 agencies of the State. This system will allow the department to operate with much greater efficiency, accuracy and safety.

In the past year we have installed a Crime Line. This line allows citizens to call the police and anonymously leave information that may aid in preventing or solving crimes that occur in our neighborhoods. The Crime Line telephone number is 464-5508.

Our major goal for 1998 is to sharpen the image of your police department. We will strive to give our community the best possible police service. As in the past, we thank you for your support and look forward to working with the community in the coming year.

### Activity Report for 1997

Cases handled	2,460
In-Custody arrests	359
Motor vehicle accidents	183
Thefts	106
Assaults	97
Burglaries	42
Total investigations	236

Respectfully submitted,

Frank P. Cate  
Chief of Police

## CENTRAL EMERGENCY DISPATCH



The Dispatch Center experienced an extremely busy year. It was also a year of many positive changes. Call volumes continued to rise as expected and over the last four years our call volume has increased more than 31%. The dispatchers processed more than 35,000 calls, began using a new computer-aided dispatch system and in December moved into the new Police Station. The Dispatch processed the following number of calls for each town:

Hillsboro	14,207
Antrim	3,027
Bennington	1,413
Deering	1,244
Washington	740
Weare	<u>9,254</u>
Total	35,121

One of our primary objectives for 1998 will be to seek

other towns to subscribe to our service and increase revenues. Due to the increased call volume we are requesting the addition of another full time dispatcher. It has become essential to double up shifts and we currently do not have the staff to accommodate these needs. The additional staffing will also assist us in handling the additional call volume should be acquire contract with more towns.

Thank You for supporting the Public Safety Building Project last year. As mentioned earlier the dispatch center moved into the new facility in December. We appreciate your generosity and invite anyone that has not toured the facilities to come and visit.

Respectfully submitted,

Scott Campbell  
Communications Supervisor



## TOWN CLERK ACCOUNT

FOR THE PERIOD JANUARY 1, 1997 THROUGH DECEMBER 31, 1997

1997 REGISTRATIONS	\$401,185.00
DOG LICENSES	3,848.00
DOG FINES	246.00
MARRIAGE LICENSES	1,102.00
FEE	25,402.00
PAID TO THE TOWN OF HILLSBOROUGH	\$431,783.00

### VITAL STATISTICS

BIRTHS	36
MARRIAGES	32
DEATHS	35

### YEAR END REPORT OF 1997 DEATHS IN HILLSBOROUGH

ARLENE C. PEARSON	MARY E. SLOWICK
BRENDA VIRIYANON	ANNETTE B. COTTRELL
VERA ELLIS	THELMA E. AUBIN
BERNEICE ALMA BARNES	SFA FLORENTINE HILTON
KENNETH HERMAN WENZEL	KATHERINE MAY RING
DOROTHY ELLEN RANKIN	LOUISE MAY CROSS
SUZANNE COLBY	IRENE BEATRICE MCLAUGHLIN
EDITH EMMA NORTHROP	GEORGE WILLIAM GILLET
FLORIS BYRNE	LUISA ACEVEDO
SHIRELY A. BAKAIAN	ROBERT CASHMORE HOFFMANN
KEEGAN TRISTAN WELLS	FRANCIS VIATOR
MARJORIE A. PROVENCHIA	ROBERT A. GOSS
LUCRETIA NMN CRANE	JEREMY TODD CHARRON
PETER WAHL	ARLENE FRANCES BURNHAM
ALBERT JOSEPH ROBICHAUD	MARGUERTITE HAZEL DAVIS
EVELYN SYVILA L. SMITH	WILLIAM PAUL KRILOVICH JR.
LAWRENCE BARNARD REED	FRANCIS WALTER GAGNON
JAMES MARK MCCLINTOCK	

RESPECTFULLY SUBMITTED,

DEBORAH J. MCDONALD  
HILLSBOROUGH TOWN CLERK

**TAX COLLECTOR'S REPORT  
SUMMARY OF TAX ACCOUNTS  
Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 1997**

	DR. 1997	1996	Prior
Uncollected Taxes- Beginning of Fiscal Year:			
Property Taxes		\$ 792,451.06	
Resident Taxes			500.00
Yield Taxes		1,216.44	
Water Taxes		22,685.85	
Sewer Taxes		24,728.62	
Emerald Lake Water Taxes Committed to Collector:		6,304.71	
Property Taxes	\$ 5,841,882.78	1,114.01	
Yield Taxes	19,292.83	1,216.44	
Water Taxes	273,281.23		
Sewer Taxes	236,930.00		
Emerald Lake Water	54,225.00		
Int & Cost on Tax Lien		39,017.40	
Interest Collected On Delinquent Taxes:			
Property Taxes	9,119.67	17,517.90	
Penalties Collected On:			
Resident Taxes			2.00
TOTAL DEBITS:	\$ 6,434,731.51	\$ 906,252.43	\$ 502.00

CR.

**Remitted to Treasurer During**

Fiscal Year	1997	1996	Prior
Prior			
Property Taxes	\$ 5,010,020.01	\$ 339,704.86	
Resident Taxes			20.00
Current Use			
Yield Taxes	17,222.24	1,216.44	
Water Taxes	238,375.56	8,753.19	
Sewer Taxes	158,895.46	9,951.25	
Emerald Lake Water	44,884.77	2,700.46	
Interest on Taxes	9,119.67	17,517.90	
Penalties on Resident Tax			2.00
Int & Cost on Tax Lien		39,017.40	
Deeded to Town:	5,286.76		
Prior Yr. Payment:	14,899.62		
Taxes Taken to Lien		482,951.68	
Abatements Allowed:			
Property Taxes	9,272.98	3,970.67	
Sewer Taxes	300.00	306.35	
Water Taxes	186.00	162.23	
Resident Taxes			480.00
Uncollected Taxes End of			
Fiscal Year:			
Property Taxes	802,853.41		
Yield Taxes	2,070.59		
Water Taxes	34,269.67		
Sewer Taxes	77,734.54		
Emerald Lake Water	9,340.23		
TOTAL CREDITS:	\$ 6,434,731.51	\$906,252.43	\$ 502.00

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS  
Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 1997

DR.

Tax Sale/Lien on Account of Levies of	1997	1996	Prior
Balance of Unredeemed Taxes			
Beginning of Fiscal Year:		\$ 432,592.83	\$469,839.43
Taxes Sold/Executed To			
Town During Year	\$ 521,969.08		
Interest Collected after			
Sale/Lien Execution:	10,691.22	36,136.19	71,786.40
 TOTAL DEBITS:	 \$532,660.30	 \$ 468,729.02	 \$541,625.83

CR.

Remittance to Treasurer			
During Fiscal Year:			
Redemptions	\$ 140,005.50	\$ 179,609.27	\$ 164,488.24
Interest & Cost After			
Sale	10,691.22	36,136.19	71,786.40
Abatements of Unredeemed	7,636.68		
Unredeemed Taxes End			
of Year	362,042.30	240,217.16	260,002.32
Deeded to Town during yr.	12,284.60	12,766.40	45,348.87
 TOTAL CREDITS:	 \$ 532,660.30	 \$468,729.02	 \$541,625.83



## HILLSBOROUGH SOLID WASTE COMMITTEE REPORT

The Hillsborough Recycling Committee, after many hours of research and visitations, asked the Town of Hillsborough to support a recycling plan for the Hillsborough Landfill. This plan included new construction to enable all of us to recycle and it was designed to expand with the Town when there is new growth. The Town responded with an affirmative vote and we are in the construction stage of the project.

There have been several important developments during the year that have brought about changes in the plans, including the time line of construction. First, the Recycling Committee has been renamed the Hillsborough Solid Waste Committee. Second, the State of New Hampshire has now given the Town a time frame for the closure of the landfill. And third, everyone in the construction industry is busy and we had difficulty getting bids for the project.

Because the landfill has a definite closure date, we have revised and extended the site plans to include moving the metals and demolition piles to an area behind the transfer station that will have containers for removal from our site. This has increased the cost of the site work. To offset this there has been a decrease in the cost of purchasing containers. We will have the same number of containers, but we have received four containers from Waste Management as a settlement from them. We will also receive a grant for 50% of the cost of the three containers that we did purchase.

Near the end of last year there was a wet lands complaint filed and we worked with the Department of Environmental Services regarding this. A representative met with our committee and we responded with the appropriate paperwork.

We are now looking at final construction to be in the Spring of 1998. We realize that recycling will be a change that most of us want, but not everyone will embrace. With that in mind we are trying to make the change as easy as possible and will be including public recycling education as a part of our program as the project nears completion.

Linda Stellato, Chairman  
Robert Charron, Selectman Representative  
Brett Cherrington  
Roger Goode  
Barbara Goode  
Robert Lamothe  
Mary Ann Osterbrink  
Edward Cobbett  
Robert Fowle

## **HILLSBOROUGH PUBLIC SAFETY BUILDING COMMITTEE REPORT**

It was recognized at the 1996 Town Meeting that a need existed to study how to better house and equip the Town's public safety agencies: Police, Fire and Rescue and Dispatch. This building committee was authorized to study the situation and make recommendation to the town on how best to resolve building and space problems. At the 1997 Town Meeting, the committee presented its findings and recommended that the town:

1. build a new Police Station/Dispatch Center on Dump Road and
2. enlarge and renovate the existing station on Central Street for the Fire Department and Rescue Squad. The cost of the proposal was \$1.16 million. The Town approved the project at the Town Meeting. The Building Committee was authorized by the Selectmen to oversee the project. By the end of 1997 much of the project was complete.

The committee began work immediately after receiving approval from the town.. North Branch Construction was selected as project construction manager and Bruce Hamilton was retained as architect. Preliminary site work for the new police station was cheerfully and competently completed by the Town's Highway Department. Formal ground breaking for the new station took place on August 13, 1997. Construction of the new building generally moved along smoothly. Renovation of the Fire Department's quarters began in September with the addition of a new training/meeting room.

Problems did occur. However, cooperation between the construction manager and supervisor, building committee, town Highway Department and town Selectmen minimized these and proved beneficial as the project encountered accelerated construction costs and necessary design changes. Difficulties were dealt with in an expedient and efficient manner.

Also contributing to the success of the project were a number of organizations. The Hillsborough Highway Department - Bill Goss and Crew - donated many hours to clear land, haul sand and gravel, and otherwise help in any way possible. Public Service Company donated and

installed poles for the radio antenna and the flag poles. Mamakating Electric offered many recommendations to conserve costs, moved and added fixtures and outlets at no charge. Monadnock Security added a number of upgrades to the security systems without cost. MaineLine Graphics designed and donated the new outdoor sign for the Police Department. Wyman's Chevrolet donated the use of a vehicle for the building committee to use when visiting other facilities.

As of December 31, 1997, the new Police Station on Dump Road was virtually complete. Dispatch began operations there on December 19, and the Police Department soon followed. The project remained on-budget in 1997.

Renovations to the Fire Department Station on Central Street accelerated upon the Police Department's move to the Dump Road Station. Completion of this phase of the project is expected by mid-February 1998. Parking lots, landscaping and some minor exterior work will be completed in the Spring of 1998.

The committee hopes to report to the Town by early 1998 that the project has been completed.

Submitted by,

Gary Sparks, Chairman  
Building Committee



## **Report of the Fuller Public Library, 1997**

The Library-based literacy program for adults, Project LIFT, entered its 6th year of service. No federal grant monies were available for the year, funding came from several sources, see detail at the end of this report. Project LIFT serviced 98 adult students assisted by 45 volunteer tutors. Two "Connections" book discussion series, funded by the New Hampshire State Library, were held for adult new readers. Three students, two tutors and the program coordinator attended the New Hampshire Literacy Congress at Exeter, NH. The end of the year celebration for students and volunteers was held at Ox Bow Campground. The participants enjoyed good food, games and prizes. Five students spoke about the positive impact that Project LIFT has had on their lives.

The Library held a Spring and Fall adult book discussion series funded by the New Hampshire Humanities Council and one Summer book discussion which the library funded.

The Summer Reading Program, "Take us to your Readers," was a reading program for children in grades 1-6, incorporating reading with games and arts and crafts. The program culminated with a performance by Judy Pancoast of "Kidpop." Funding for the Summer Reading Program was provided by Primary Band and the Bank of New Hampshire. "Kidpop" was funded with a grant from the New Hampshire Council on the Arts. Regular children's programming for September through May provided two story hours per week, a Victorian Tea held during February school vacation, and our "Guest Reader" night during Children's Book Week in November.

Museum passes continue to be well used. The Library has passes to the Museum of Fine Arts in Boston, the Currier Gallery of Art in Manchester, and the Museum of New Hampshire History in Concord, and the Christa McAuliffe Planetarium in Concord. The passes may be borrowed like a book and used as a ticket into the museum and then returned to the library.

NHWORKS is the New Hampshire Employment Security's Electronic Bulletin Board and Information System. This library service is free to everyone. NHWORKS can provide information about job openings, labor market information, education and training information and the ability to enter a job resume.

The Friends of Fuller Public Library sponsored a Spring Quilt Raffle and raised money for computer supplies.



Fuller Library participated in the Chamber of Commerce Old Fashioned Christmas with a Silver Tea, tours of the Community Building and a Holiday reading for families.

For the fourth year, Fuller Library in cooperation with Southern New Hampshire Services Supplemental Food Program for Women, Infants and Children (WIC) sponsored "The Gift of Reading." Books were distributed through the Library to children whose parents were enrolled in the WIC program. The project was funded by businesses, banks and private donations.

One staff member completed a Library Science course, Selection of Young Adult Literature. Two staff members attended the New Hampshire State Library Spring Conference in Lebanon.

The Hillsborough History Committee met regularly for the past year. Publication for the new edition of a Hillsborough town history is scheduled for Fall 1999.

#### **Project LIFT Funding Sources, Oct. 1997- Sept. 1998**

Doris and Joseph Solomon Fund of the NH Charitable Foundation	
\$2,500.00	
Monadnock Paper Mill	1,500.00
New Hampshire State Dept. of Education	9,950.00
The Byrne Foundation	2,500.00
Saul O. Sidore Memorial Foundation	2,500.00
Osram Sylvania	250.00
Town of Frankestown	100.00
Town of Washington	175.00
Town of Temple	100.00
Town of Deering	350.00
Town of Antrim	2,500.00
Town of Bennington	450.00
Town of Greenfield	100.00
Town of Hillsborough	10,500.00

A new fund was established for the Library, the "Women Literature Fund," made possible with a donation from Randy Thomas.

Volunteers: Jane MacPhee, Virginia Craven, Jayme Dudek, Sarah Dodge, Martha Warren.

Book Sale volunteers: Jane MacPhee, Ray Barker, Kristen Laine,

Jim Collins, Mark Tanzer, Joyce Peace, Liz Worth, Lyvonne Wiegelman, Barb Ciol, Veletta Swett, Marion Van Horne.

Cash donations: Brian Bishopric, Virginia Collman, Gert & Herb Frederick, Priscilla Kurkjian, Kristen Laine & Jim Collins, Jack Morse, Joseph Solomon.

Memorial cash donations: Paul & Judy McAdams, Aurora Lodge # 43, Harmony Lodge #38, New England College, Public Service Co.of NH.

Museum pass donation: Judy Wood, Julie & Nancy Gallagher.

Book donations: Don Ager, Susan Barker, Sally Bergault, Steve Bethel, Clifford & Dorothy Blanchard, Crystal Booth, Camp Interlocken, Ethel Cleveland, Virginia Colman, Connie Craighead, Helen Creighton, Joan Cummer, Ken deMontigny, Diane Dick, Martha Douglas, May Egner, Joy Foster, Kara Fullerton, Bob & Jane Gefvert, Deb Gile, Doris Glenndinning, Glenna Goodman, Shirley Hallock, Susan Hanyak, Rena Houle, Ellen Kenny, Sunday Kowalczyk, Priscilla Kurkjian, Ginny Landers, Roberta LaPointe, John Lauer, Murray Loss, Jane MacPhee, Marion MacWilliam, Jim & Maria Marhan, Gregg Massey, Keith Miles, Anne Marie Montanez, Charles O'Neill, Ken Parker, Mike Pascal, William Pearson, Joan Phipps, Villa Ramsay, Richard Rau, Jacob Rietsema, Belinda Roffi, Marianne Royce, Wendy Russell, Deb Sanborn, Jodi Scaltreto, Susan Sherman, Bob Sivewright, Fran Smith, Joseph Solomon, Pia Sunderland, Robin Sweetser, Tanzer family, Randy Thomas, Ruth Thibideau, Sandra Tidd, Catherine Tinker, Mary Walker, Liz Worth, Marilyn Wyzga, Roxann Yeaton.

Statistics: 3,800 registered borrowers, 201 nonresident borrowers, 36,532 items borrowed, 823 items requested by Fuller through interlibrary loan, 325 items borrowed from Fuller by other libraries through interlibrary loan.

Trustees: Stewart Gray, Chairman  
John Farrar  
Kristen Laine

Respectfully submitted,

Tamara McClure, Director  
Fuller Public Library

# FULLER PUBLIC LIBRARY FINANCIAL REPORT

## Fiscal Year Ended December 31, 1997

### RECEIPTS:

Town Appropriation	\$ 68,513.32
Interest-Bank of NH	193.59
Non-resident Fees	1,596.00
Fines	1,293.10
Gifts & Donations	1,033.45
Book Sales	2,913.32
NH Humanities Council	1,237.20
Programs	63.00
Lost Books	476.29
Copies	1,014.65
Will Long Trust Fund	831.18
Project LIFT	1,117.00
Refunds	59.55
Miscellaneous	64.52
	-----
	\$ 80,464.17
Balance on Hand January 1, 1997	17,503.66
	-----
	\$ 97,967.83

### EXPENDITURES :

Wages	\$ 49,132.50
FICA	3,758.56
Medical Insurance	4,178.28
Books	13,055.74
Videos	222.00
Periodicals	2,111.38
Supplies	2,547.67
Maintenance	283.00
Bank Fees	108.50
Telephone	673.04
Postage	335.44
Education & Mileage	503.40
Adult Programs	257.68
Dues & Conference Fees	362.00
New Hampshire Humanities Council	
Program	1,349.62

Museum Passes	315.00
Refunds	46.90
Miscellaneous	20.47
Town of Hillsborough	1,369.38
Bank Fees	108.50
Children's Programs	608.84
Software	225.67
	-----
	\$ 81,465.07
Balance on Hand December 31, 1997	\$ 16,502.76
	-----
	\$ 97,967.83

Respectfully Submitted,

Robin Sweetser, Bookkeeper



## **Hillsboro Conservation Committee**

Your commission accomplished the following this year:

1. The plan for the construction of a trail to go under the Hillsboro Bypass has been completed.
2. The donation of property on Tax Map 5 Lot 55 has been authorized and recorded with the town.
3. The commission continues to give advice and file comments, when necessary, on all dredge and fill applications.
4. A committee has been formed to provide research and recommendations for the continued conservation of suitable open space resources.
5. There has been the welcome addition of Ann Ford to the commission membership and we still have one vacancy. If anyone is interested in joining the Hillsboro Conservation Committee please inquire at the town office or contact one of the members listed below.

### **1997 Loon Award**

The Hillsboro Conservation Commission has nominated Linda Stellato as the recipient of the 1997 Loon Award in recognition of her tireless efforts in establishing a recycling center in Hillsboro.

Linda Stellato, as chairperson for the Hillsboro recycling committee, has been instrumental in bringing the concept of recycling to a reality. Not only has Linda managed to keep the recycling effort alive through countless meetings and presentations, she has also enriched the community through her involvement with the Hillsboro Chamber of Commerce, Business Education Alliance, Girl Scouts, H-D Robotics, Chair of Hillsboro Solid Waste Committee and Secretary/Treasurer of the Carolyn Fox Fund.

Thank you Linda for your valuable contributions to our community.

James McDonough, Chairperson  
Robert Fowle  
Peter Mellen

Geoff Browning  
Laurel Woolner  
Ann Ford

## **PARK BOARD REPORT**

The Park Board continued to work on providing recreation options to our citizens while maintaining the facilities which allow them.

Manahan Park continues to be a popular attraction during the summer months. Swimming lessons were held during July and August with approximately 200 kids enroled. The addition of a second raft allowed swimming lessons to go on without interrupting citizen's free swim time. We entered our first float in many years in the annual parade. Plans for next year include refurbishing the beach sand, repairs to the boat dock, development of handicapped parking and a new first-aid room in the old bathhouse. Our plans are to extend the swimming lessons to cover 10 weeks next year. We rented a van from John Stark High School for a very reasonable price last year. We are exploring transportation options for the 1998 season.

Rob and Fran Beard once again did a fantastic job keeping all our parks looking well-groomed and making necessary repairs. Several dead trees were removed thanks to a generous donation from the Balloon festival Committee. During the spring and early summer our fields were booked with softball and baseball games. This fall there were two soccer fields and several statewide softball tournaments. Ice skating was available thanks to the effort of Rob Beard.

We hired a recreation director who worked closely with Hillsborough's Youth Services Director to provide activities for town youth. We hope to get an earlier start on this program next year and to expand the opportunities.

During the summer we were approached about a skateboard park. Jim Bailey along with several local businesses and a committee of parents

and youth have been working to have this up and running by spring. Youth from town have built many pieces of equipment for the park. Unfortunately we were held up because of the cost of asphalt. The park will be located where the tennis court now stands. We have included a warrant article in this year's budget to replace the existing tennis court with two playable courts in a different location.

One of our long term goals for Grimes Field is to improve the playground. Many of the pieces of equipment are old and not safe. The Lion's Club has also shown interest in this project. We hope to get the ground work started this year. Another goal is to reduce the amount of vandalism at the park. We have begun by changing the lighting. We plan on building another permanent restroom building at the opposite end of Grimes Field to do away with the portable potties.

Beard's Brook saw more use this year and little vandalism. Butler Park is another area of concern. A dead tree was removed and improved lighting was discussed. All other work has been halted until a special committee with plans for Butler Park meets with us to discuss their ideas.

Park Board members at the present time include: Allan Kingsbury, Bethany Edwards, Jim Bailey, Fran Charron, Ernie Butler and Dave Wood, Jr. We all invite your comments and suggestions. Meetings are the first Tuesday of every month at 7:30 p.m. in the courtroom.

Respectfully submitted,

Alan Kingsbury, Chairman	David Wood, Jr.
James Bailey, III	Fran Charron
Ernest Butler	Bethany Edwards



## **PLANNING BOARD REPORT**

The preceding year brought few major problems to the Planning Board. A few small subdivisions, a few new businesses and a fair number of mergers characterized this year's activities. There were no major subdivisions. A number of sight reviews were held, none of which posed major problems.

The Planning Board enacted "Change of Use Regulations" for commercial properties. These are designed to protect neighbors and others against inconveniences caused by a new type of business.

The Planning Board together with the Sewer and Water Commissioners conducted hearings about new proposed Loon Pond regulations.

Work on the Master Plan continued with the help of many volunteers who helped to prepare the reports which will make up the Master Plan. The Planning Board acknowledges this work with appreciation and thanks. It helps to make sure that the Master Plan will be responding to the priorities expressed by the town's people in the answers of the questionnaire sent to every household in early 1997.

Respectfully submitted,

Robert Goode  
Chairman



## **Youth Services Report**

The Office of Youth Services is a resource for children and their families in Hillsboro and Deering. There is no cost to residents in these participating communities.

### **Services Provided:**

Individual and Group Support  
Crisis Intervention  
Referrals to area agencies and services  
Court Diversion  
Local Coordination of the Big Brothers Big Sisters Program  
Summer activities for local children  
Challenge Course

In 1997, there were 24 Court Diversion cases and 4 youths completed the newly offered Challenge Course. There are currently 3 Big Brother Big Sister matches, with 1 male volunteer waiting to be matched.

The 1997 summer recreational program was a big success. For the first time, the Office of Youth Services joined with the Hillsboro Parks and Rec Department which allowed a wide variety of activities to be offered. In addition to arts and craft and games, there were trips to the Boston Museum of Science, the Seacoast Science Center, and Fox Forest. A float was created for the Balloon Festival parade and there was a well attended ventriloquism show by Donna Marie and Friends on the lawn of the Community Building.

A \$30 donation was made in honor of the Smith Church school teachers. This greatly appreciated donation was used to provide arts and crafts supplies.

Youth Services is located on the second floor of the Community Building, above the Fuller Public Library. Regular office hours are Monday-Friday 9:00 a.m.- 5:00 p.m. Earlier or later appointments can be arranged. For more information or to make a referral, please call 464-5779.

Respectfully submitted,

Joy Buzzell  
Youth Services Director

## **Concord Regional Visiting Nurse Association**

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Hillsborough: Home Care, Hospice and Community Health Services.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 248 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, health education, nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families

and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Hillsborough may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire; accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.



Total visits made during October 1, 1996 through September 30, 1997:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	123	5,117
Community Health Services	226	445
Total	349	5,562

24 Senior Health Clinics  
2 Flu Clinics  
3 Immunization Clinics  
4 Adult Bereavement Support Groups  
2 Children Bereavement Support Groups  
2 Hospice Volunteer Training Groups  
17 Bereavement Sessions



## **REPORT OF YOUR REPRESENTATIVE TO THE CONTOOCCOOK RIVER AND NORTH BRANCH LOCAL ADVISORY COMMITTEE**

The Contoocook River was nominated into the Rivers Management and Protection Program in 1992 by Hillsboro along with eleven other towns bordering the river. This legislation was passed to protect both the industries, farmers, as well as fishermen and recreational users of the river. In June, through my role on staff of the Harris Center for Conservation Education, ( the same organization that had helped the twelve towns initiate the nomination of the river into the RMPP back in 1992 ) pulled together a meeting of this dormant committee. With the help of a non point source grant to Harris Center, a part time river coordinator, Chris Denuzzio was hired to help our committee get revived as well as help Harris Center with its ongoing monitoring and cleanup programs with high schools on the river.

The fall was spent bringing in a lot of new members, and reorganizing and brainstorming about all the activities we would like to focus in on in the coming months to help educate the public about the river that passes through us, and to protect it. You are likely to hear a lot about us in the coming months! Feel free to contact me if you have any ideas or questions. We also have a slide show of the river available to be shared with local organizations who would like a local program.

In November, the five schools held a congress for our river to share their data with town and state officials, which was hosted by Hillsboro Deering High School. Five schools, in a total of nine sites, had conducted chemical and biological monitoring of the river as part of the Merrimack River Watershed Education Project in October. Conant High School students had found a potential sewage leak in Jaffrey and after the congress conducted further bacterial testing to help their town pinpoint the source of the leak. If any Hillsboro citizen has concerns about the quality of water in any of the rivers or lakes in the town, let me know.

As we monitor for bacterial and other pollution with the help of science classes at the high school each year.

No annual river cleanup was held this year in Hillsboro, partially due to change in staff at the middle school.

In January, we offered a special program open to town officials and others on the Shoreline Protection Act and to answer the many questions some have about it as well as its connection to the Rivers Protection Program. At present some of our lakes and rivers in our town are protected and some are not! We are in the process of trying to get minimum equal protection to all streams and rivers and then allow towns to pass more protection on certain water bodies as they see fit.

By our February meeting we plan to get fully back into action, planning out our activities for the coming years. Feel free to call on me if you have any questions.

Marian Baker, Hillsboro Rep.  
478-5650

## CAROLYN FOX FUND

There was no annual meeting of the Carolyn Fox Fund in 1997. No funds were disbursed.

### Treasurer's Report

Cash Balance 1/1/97		\$ 211.43
Income		
Trust Fund Income	\$ 103.18	
Interest Income	<u>6.68</u>	
		<u>\$ 109.86</u>
Cash Balance 12/31/97		\$ 321.29

Linda Stellato, Secretary/Treasurer

## CODE ENFORCER'S REPORT

Total number of permits issued - 83

Total Revenue from Building Permits -	\$7,414.70
Total Revenue from Sign Permits -	190.00
Total Income from permits -	\$7,604.70

Types:	
Commercial Buildings	4
Additions	13
Garages	9
Signs	15
Mobile Homes	4
Storage Sheds	11
Decks	2
Porches	6
New Homes	13
Barns	2
Driveway Openings	2
Other	1
Remodel	1
	83

Respectfully submitted,

Arthur Stenberg  
Code Enforcement Officer



# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

*INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL  
STRUCTURE BASED ON AN AUDIT OF GENERAL-PURPOSE  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS*

To the Members of the  
Board of Selectmen  
Town of Hillsborough  
Hillsborough, New Hampshire

We have audited the general-purpose financial statements of the Town of Hillsborough, as of and for the year ended December 31, 1996, and have issued our report thereon, which was qualified as indicated therein, dated June 20, 1997.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement.

The management of the Town of Hillsborough is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with



management's authorization and recorded properly to permit the preparation of general-purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general-purpose financial statements of the Town of Hillsborough for the year ended December 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general-purpose financial statements and not to provide assurance on the internal control structure. Accordingly, we do not express such an opinion.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

We noted the following matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above. These conditions were considered in determining the nature, timing and extent of the procedures to be performed in our audit of the financial statements of the Town of Hillsborough for the year ended December 31, 1996.

## ***TRUST FUND RECORDS***

The opinion on the general purpose financial statements is again qualified due to the fact that the Nonexpendable Trust Fund records were not audited. It appears through discussion with the Town Trustees, the State required Form MS-9, was not reconciled with the general accounting records. Also, a reconciliation of the checking account was not performed at December 31, 1996, which could have enabled us to review all transfers from the numerous accounts at year end.

We have met with the Trustees to discuss our concerns and to assist them with the development of an adequate accounting system and appropriate controls to ensure the records are completed in the future in order for us to audit the books. This finding is again similar to previous years.

## ***TAX COLLECTION***

As in previous years, a significant amount of time was spent by the auditors and Town personnel in properly reconciling the State Form MS-61 ("Summary of Warrants" and "Summary of Tax Lien Accounts"). Many of the balances on the form given to us for audit did not have supporting documentation to substantiate those amounts, thus additional time was spent in recreating many of the lists and information. In addition to the above, the following problems were noted:

We refer to our prior-year's management letter and detail the significant areas of concern as follows:

1. The Tax Collector is not refunding overpayments of property taxes, thereby in effect collecting prepayments contrary to RSA 80:52-a, which states in part, "Any Town, by vote of the Town Meeting...or by vote of the Board of Selectmen may

authorize the prepayment of taxes." These overpayments are treated as credit memos and applied against the next property tax issue. Accounting treatment for these overpayments has made balancing the warrants difficult, and we are not aware of any formal action taken either by vote of the Town or the Board of Selectmen authorizing this procedure.

Also, a full and accurate accounting of these overpayments does not appear to be provided to the Bookkeeper. This makes significant adjustments to the general ledger necessary to balance these amounts.

2. No tax deeds were taken by the Tax Collector in accordance with RSA 80:76. By not issuing tax deeds, the Town is prevented from selling the properties and placing them back on the tax rolls as viable property-tax-generating properties.

We recommend that the following procedures be implemented:

1. Monthly reconciliation of tax warrants to the Town's general ledger system.
2. Overpayments should be refunded to the property owner as



soon as they are identified.

However, if these overpayments are received before the second property tax issue, they can be applied to that issue.

3. In addition to the establishment of adequate accounting controls, we recommend that periodic monitoring of these accounts be considered to provide for training and technical assistance, and to assure management that records are being kept up to date and in balance.
4. Unredeemed taxes should be reviewed and the Town should be taking deeds on affected properties.
5. Since the Town has eliminated the resident tax, all immaterial remaining balances should be abated.

This report is intended for the information of management and the Town. However, this report is a matter of public record, and its distribution is not limited.

June 20, 1997

PLODZIK & SANDERSON  
Professional Association



## 1997 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said state, qualified to vote in the affairs of said town on the 11th day of March, 1997 at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium the Moderator called the meeting to order. Articles 1 and 2 and 3 were voted on by official ballot at the polls.

**Article 1.** Voted that the voters of the Town of Hillsborough proceed to ballot for one Selectman for three years; Town Treasurer for one year; Trustee of Trust Funds for three years; Trustee of Trust Funds for one year, Trustee of the Fuller Public Library for three years; Water and Sewer Commissioner for three years; Two Planning Board members for three years; Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.

At 7:58 p.m., Moderator Leigh Bosse brought the meeting to order. Mr. Bosse asked that a moment of silence be observed in memory of Hillsborough's deceased. The American Legion Post 59 posted the colors. Mr. Edward Lappies led the singing of GOD BLESS AMERICA. Introduction of the Town Selectmen and Town Clerk was done by the Moderator. Mr. Bosse proceeded with the rules of the meeting and dispensed with the reading of the warrant, with no objections. Misprints in the town report were given by the Moderator. On page 19 and 20 change 1997 to 1996, page 21 on the closing balances cross out \$35,430.00, on page 24 under Tax Rate History change 1997 to 1996, on page 48 in the second paragraph change Rob and Fran Charron to Rob and Fran Beard.

**Article 2:** Voted to amend the Floodplain Development Ordinance, as recommended by the Planning Board, to wit:

Amendment 1: Amend Section 138-1 by changing the date of the Flood insurance Rate Maps and Flood Boundary and Floodplain Maps from March 4, 1987 to June 15, 1979.

YES	373	NO	208
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Amendment 2: Voted to add a new Section 138-10, Variances and Appeals.

1. Any order, requirement, decision, or determination of the Building Code Enforcer, or the Selectmen, made under this ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.

2. If the Applicant, upon appeal, requests a variance as authorized by RSA 674:33, 1(b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:

(a) that the variance will not result in increased flood heights, additional

threats to public safety, or extraordinary public expense.

(b)that if requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.

©that the variance is the minimum necessary, considering the flood hazard, to afford relief.

3. The Zoning Board of Adjustment shall notify the applicant in writing that: (I)the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property, Such notification shall be maintained with a record of all variance actions.

4. The community shall (I) maintain a record of all variance actions, including their justification for their issuance, and (ii) report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator.

YES	342	NO	212
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**Article 3.** Voted we modify the elderly exemptions from property tax in the Town of Hillsborough, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$14,700; for a person 75 years of age up to 80 years, \$22,000; for a person 80 years of age or older \$29,400. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence.

YES	506	NO	113
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**Article 4.** Mr. Charron recommended this article, seconded by Mr. Maine. Recognized Mr. Gary Sparks, Chair Person of the Building Committee to give and overall view of the article. Mr. Dick Ritter, Scott Campbell, Dave Roarick and Greg Gillett spoke on each of their departments and there relationships to the new building and for the renovations. There was much discussion and questions on this issue before the polls were opened at 8:48 p.m. Polls were closed at 9:48 p.m. Voted to raise and appropriate the sum of One Million, One Hundred and Sixty Nine Thousand, Nine Hundred and Eighty Dollars (\$1,169,980.00) for the design, engineering, construction, equipping and all other related costs for the purpose of constructing a new police station and to provide additions and renovations to the existing Fire/Police Station, and to authorize the issuance of not more than One Million, One Hundred and Sixty Nine Thousand, Nine Hundred and Eighty Dollars (\$1,169,980.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and



Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3 ballot vote required)

YES	192	NO	86
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Mr. Bosse announced at this time that the Hillsborough Conservation Award had been awarded to Marion Baker, for her dedication and effort towards conservation in Hillsborough, the Loon Award is presented annually. Mr. Bosse also announced that Mr. Louis Normandin had been honored by the American Legion for his services.

**Article 5.** Moved by Mr. Charron and seconded by Mrs. Mooney. Linda Stellato, chair for the Recycling Committee was introduced to present this article and answer the questions concerning this article. Mrs. Stellato said the committee had been given a grant for \$10,000 toward the purchase of the containers for this recycling project. There was much discussion on this article. The polls were open at 10:05 and the polls were closed at 10:18. Voted to raise and appropriate the sum of One Hundred and Fifty-Eight Thousand, Eight Hundred and Fifty-Four Dollars (\$158,854.00) for the construction, equipping and all other related costs for the purpose of constructing a recycling facility to be located adjacent to the existing transfer station, and to authorize the issuance of not more than Ninety-Nine Thousand Dollars (\$99,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and with the balance of Fifty-Nine Thousand, Eight Hundred and Fifty-four dollars (\$59,854.00) to be raised by general taxation. (2/3 vote required)

YES	162	NO	63
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**Article 6.** Moved and seconded to accept the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

**Article 7.** Recommended by Mrs. Mooney and seconded by Mr. Maine, voted the Town will raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000.00) for the reconstruction and /or resurfacing of Preston Street northerly from it's intersection with Route 9 to the end, Clark Road, Dump Road, and to apply the final surfacing to Beard Road, reconstructed in 1996. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or to take any other action in relation thereto.

**Article 8.** Mr. Maine moved and Mrs. Mooney seconded. Voted to raise and appropriate the sum of Two Million, Five Hundred and Sixteen Thousand, Nine Hundred and Twenty-Nine Dollars (\$2,516,929.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town; or to take any other action in

relation thereto.

**Article 9.** Moved by Mrs. Mooney and seconded by Mr. Charron. Voted the Town will raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000.00) to be added to the Bridge Capital Reserve Fund, previously established. The bridge is the Barden Hill Bridge.

**Article 10.** Mr. Maine moved and Mrs. Mooney seconded. Voted the Town will authorize the Selectmen to enter into a three year non-binding lease agreement for the purpose of leasing a backhoe and to raise and appropriate the sum of Twenty- Five Thousand, Seven Hundred and Thirty- Five Dollars (\$25,735.00) for the first year's payment; or to take any other action in relation thereto. [Explanation: At the conclusion of the three year lease the Town will assume full ownership of the vehicle. Future lease payments will appear as a line item in the Highway Department budget. (Majority vote required and received)]

**Article 11.** Mr. Mellen recommended and Mr. Lamothe seconded. Voted the town will raise and appropriate the sum of Three Hundred and Eighty-Three Thousand, Two Hundred and Thirty Dollars (\$383,230.00) for the purpose of operating the Water Department during 1997; said funds to be offset by the withdrawal of One Hundred and Seventy-Five Thousand Dollars (\$175,000.00) from the Water Reserve Account and Two Hundred and Eight Thousand Two Hundred and Thirty Dollars (\$208,230.00) by the income to the Water Department of an equal amount; or to take any other action in relation thereto.

**Article 12.** Mr. Mellen moved and Mr. Lamothe seconded. Town voted to raise and appropriate the sum of One Hundred and Eighty-Six Thousand, One Hundred and Thirty-Five Dollars (\$186,135.00) for the purpose of operating the Sewer Department during 1997; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto.

**Article 13.** Mr. Mellen recommended and Mr. Lamothe seconded. Voted the Town will appropriate the amount of Forty Three Thousand Dollars (\$43,000.00) for the purpose of phase two of a three phase program to identify and repair extraneous "clean water infiltration/inflow (I/I) such as groundwater or storm water into the collection system of the Hillsborough Sewer System. Said funds to be appropriated from the Sewer Reserve Account.

**Article 14.** Mrs. Mooney moved and Mrs. McClure seconded. Voted the municipality will raise and appropriate the sum of Three Thousand, One Hundred Dollars (\$3,100.00) to be added to the Fuller Library Card Catalog Computerization Capital Reserve Fund previously established.

**Article 15.** Mrs. Mooney recommended and Mrs. McClure seconded. Voted the Town will raise and appropriate the sum of Ten Thousand, Five Hundred Dollars (\$10,500.00) for the purpose of supporting the literacy



program at the Fuller Public Library, known as Project Lift. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or take any other action relating thereto.

**Article 16.** Mr. Charron moved and Mrs. Mooney seconded. Voted the Town shall adopt the provisions of RSA 202-A:4-d to authorize the Library Trustees to accept gifts of personal property, other than money, which may be offered to the Library for any purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property and such authorization shall remain in effect until rescinded by a vote of Town Meeting.

**Article 17.** Voted to amend the Planning Board's site plan review authorization voted at the 1976 Town Meeting and amended at the 1983 and 1986 Town Meetings to include review of "change or expansion of use" as authorized by the amendment to RSA 674:43 which took effect on July 17, 1987.

**Article 18.** To transact any other business that may legally come before this meeting.  
Mr. Charron asked to see if the Town would vote to encourage the Selectmen to call a Special Town Meeting for the purpose of giving the Board of Selectmen the authority to sell, or lease, to the Community Center Board, Town owned land for the purpose of constructing a Community Center. All costs for the center will be from the Community Development Block Grant. Seconded by Mrs. Mooney. There was some discussion and then it passed by voice vote.

Mr. Ray Barker motioned to have Dump Road changed to "Howard Page Road". The motion was seconded and passed by majority on a voice vote.  
Motion was made and seconded to adjourn the meeting at 11:00 p.m.

A TRUE COPY OF ATTEST:

Deborah J. McDonald  
Town Clerk of Hillsborough

**RESULTS OF ARTICLE 1:  
TOWN OFFICIALS**

**Selectman for Three Years**

Walter H. Crane	193
D. Greg Maine	314
David R. Wood Sr.	137

**Trustee of Trust Funds for One Year**

Donald E. Knapton Jr.	562
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**Trustee of Trust Funds for Three Years**

Henry E. Woods	589
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**Planning Board for Three Years ( two positions)**

Jonathan Gibson	451
Ervin R. Lachut	463

**Town Treasurer for One Year**

Linda S. Blake	609
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**Water and Sewer Commissioner for Three Years**

Raymond Daniels	159
Donald R. Mellen	296
Douglas J. Parker	181

**Trustee of Fuller Public Library for Three Years**

Kristen Laine	585
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**Cemetery Trustee for Three Years**

Ernest W. Butler	601
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**SCHOOL OFFICIALS**

**School Board at Large for Three Years (two positions)**

Jeffrey Butler	130
Michael Porter	132
Tom Patnode	356
Herbert E. Ralph	174
John J. Thyng	299

**Moderator for One Year**

Russell S. Galpin	570
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Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Hillsboro-Deering Cooperative School District?

	YES	408	NO
181			

**A TRUE COPY OF ATTEST:**

Deborah J. McDonald  
Town Clerk of Hillsborough

## **SPECIAL TOWN MEETING**

**May 29, 1997**

At a legal meeting of the inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs on the twentieth day of May, 1997 at seven o'clock in the afternoon at the Community Hall the Moderator Leigh Bosse called the meeting to order. Dispensed with the reading of the two warrant articles. The general rules of order were discussed to apply to the meeting.

**Article 1:** Voted to let the Town grant the Board of Selectmen the authority to lease town owned land located on the westerly side of Dump Road, for such a period of time, and under conditions that they deem to be in the best interest of the community, to the Hillsborough Community Center Committee for the purpose of constructing of community center under the currently approved Community Development Block Grant, or take any other action in relation thereto. Mr. Charron moved and was seconded by Mr. Maine. Mr. Loren Belida was recognized to speak on the project by the HCCC for a Community Center. After much discussion, questions and answers, the McClure Amendment was added to strike westerly side of Dump Road and have it read, end of Myrtle Street Extension. This amendment passed. Knapton Amendment to Article 1 amended to read west side of fifty foot right of way that leads to school. This amendment passed. Article 1 as amended by Knapton was voted and passed.

**Article 2:** Moved by Mr. Maine and seconded by Mrs. Mooney. Voted the Town will grant authority to the Trustees of the Fuller Public Library to accept a gift of land from Kathleen Christian, identified as Tax Map 11F, Lot 233, and to authorize the Library Trustees to sell the land in a manner they deem to be in the best interest of the Fuller Public Library. The proceeds from the sale of the land will be treated as a cash donation to the Fuller Public Library.

Motion was made to adjourn the meeting at 8:17 p.m.

A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough



**SPECIAL TOWN MEETING**  
**September 2, 1997**

At a legal meeting of the inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs on the second day of September, 1997 at seven o'clock in the Hillsborough-Deering Middle School Auditorium.

Moderator Leigh Bosse brought the meeting to order. Mr. Bosse asked to have Pro Tem Moderator Russell Galpin replace him so he could become a speaker for that night. Meeting agreed. The Pledge of Alliance was recited and reading of the warrant was waived. The general rules of order were discussed to apply to the meeting.

ARTICLE 1: Mr. Charron moved and Mr. Maine seconded. Voted to accept the donation of 10.8 acres of land identified as Tax Map 5 Lot 55. Said land, donated by Edwin Seymour, to be administered by the Conservation Commission.

ARTICLE 2: Voted not to amend the site on Myrtle Street Extension for the Community Center and a new site was defeated. This came after much discussion.

Vote count was Yes for new site 38 No for no change 73.

Motion was made to adjourn meeting at 8:50.

A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough















TOWN MEETING SCHEDULE  
MIDDLE SCHOOL GYMNASIUM, MARCH 10, 1998  
Polls to open for voting 7:00 a.m. to 7:00 p.m.  
Business meeting at 7:30 p.m.

TOWN OFFICE HOURS

Monday-Friday 8:30 a.m. to 3:30 p.m. 464-3877

Fax 464-4270

E-Mail Hillsboro@conknet.com

TOWN CLERK/TAX COLLECTOR 464-5571

Monday - Friday 9:00 a.m. to 5:00 p.m.

Tuesday 9:00 a.m. to 7:00 p.m.

Last Saturday of every Month 10:00 a.m. to 12:00 noon.

SELECTMEN 464-3877

Second, Fourth & Fifth Wednesdays

By Appointment. Please call Town Office.

PLANNING BOARD 464-3877

1st and 3rd Wednesdays at 7:30 p.m.

BOARD OF ADJUSTMENT 464-3877

By Application.

CONSERVATION COMMISSION 464-3877

2nd Wednesday at 7:00 p.m.

HEALTH AND WELFARE OFFICER 464-3877

By Appointment.

YOUTH SERVICE OFFICE 464-5779

SUPERVISORS OF THE CHECKLIST 464-3877

WATER and SEWER COMMISSIONERS 464-3877

Fourth Tuesday of each month.

WASTEWATER TREATMENT PLANT 464-5041

LIBRARY 464-3595

Monday & Friday 12:00 noon to 5:00 p.m.

Tuesday & Thursday 9:30 a.m. to 8:00 p.m.

Saturday 9:00 a.m. to 1:00 p.m.

VISITING NURSE 464-5939

Medical Center 8.00 a.m. to 9:00 a.m.

EMERGENCY TELEPHONE NUMBERS 911

POLICE 464-5512

FIRE DEPARTMENT 464-3121

RESCUE SQUAD 464-3121